

**HEALTHCHECK SCREENING SERVICES
APPENDICES**

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APPENDIX I **HEALTHCHECK LABORATORY AND IMMUNIZATION CODES**

LABORATORY TESTS:

| Code | Description |
|-------------|---|
| 81002 | Urinalysis, by dipstick . . . , without microscopy, non-automated |
| 81005 | Urinalysis and qualitative or semi-qualitative, except immunoassays |
| 82465 | Cholesterol, serum; total |
| 82960 | Glucose-6-phosphate dehydrogenase (G6PD); screen |
| 83020 | Hemoglobin, electrophoresis (e.g., A2, S, C) |
| 84203 | Protoporphyrin, RBC; screen |
| 84478 | Triglycerides |
| 84703 | Gonadotropin, chorionic (hCG); qualitative |
| 85014 | Blood count; other than spun, hematocrit |
| 85018 | Blood count; hemoglobin |
| 85660 | Sickling with RHC, reduction, slide mount |
| 86280 | Hemagglutination inhibition test (HAI) |
| 86287 | Hepatitis B surface antigen (HBsAg) |
| 86289 | Hepatitis B core antibody (HBcAb); IgC and IgM |
| 86291 | Hepatitis B surface antibody (HBsAb) |
| 86317 | Immunoassay for infectious agent antibody, quantitative, not elsewhere specified |
| 86580 | Skin Test; tuberculosis, intradermal |
| 86585 | Skin Test; tuberculosis, tine test |
| 86592 | Syphilis Test, Qualitative (e.g., VDRL, RPR, ART) |
| 86687 | Antibody; HTLV I |
| 86688 | Antibody; HTLV II |
| 86689 | Antibody, HTLV or HIV antibody, condimatory test (e.g., Western Blot) |
| 87045 | Culture, bacterial, definitive; stool |
| 87081 | Culture, bacterial, screening only, for single organisms |
| 87086 | Culture, bacterial, urine; quantitative, colony count |
| 87210 | Smear, primary source, with interpretation; wet mount with simple stain, for bacteria, fungi, ova, and/or parasites |
| 87220 | Tissue examination for fungi (e.g., KOH slide) |
| 88150 | Cytopathology, smears, cervical or vaginal, up to three smears; screening by technician under physician supervision |
| 99000 | Lab Handling Fee |

IMMUNIZATIONS:

| Code | Description |
|----------------------|--|
| * 90700 | Diphtheria, tetanus toxoid, and acellular pertussis vaccine (DtaP) |
| * 90701 ¹ | DTP (diphtheria and tetanus toxoids and pertussis vaccine) |
| * 90702 | DT (diphtheria and tetanus toxoids) |
| 90704 | Mumps virus vaccine, live |
| 90705 | Measles virus vaccine, live, attenuated |
| 90706 | Rubella virus vaccine, live |
| * 90707 ² | MMR (measles, mumps and rubella virus vaccine, live) |
| 90708 | MR (measles and rubella virus vaccine, live) |
| * 90712 | Poliovirus vaccine, live, oral (any type) (OPV) |
| * 90718 | Td (tetanus and diphtheria toxoids absorbed for adult use) |
| * 90720 | DTP and Hib (Tetramune) |
| 90724 | Influenza virus vaccine |
| * 90731 | Hepatitis B vaccine |
| * 90737 | Hib (Hemophilus Influenza B) |
| 90749 | Unlisted immunization procedure |
| * W7018 ³ | DTP, MMR and Oral Polio |
| * W7020 | Hepatitis B Vaccine (HB [pediatric]) |

* Vaccine is provided through the VFC. Refer to Section II-L of this handbook for information on the VFC.

¹ May not be billed with procedure code 90702 or 90718.

² May not be billed with procedure codes 90704-90706 or 90708.

³ May not be billed with procedure codes 90701, 90704-90708, or 90712.

APPENDIX 1a
HEALTHCHECK SCREENING CODES

❖ Effective for claims, with claim sort indicator "H", received by the fiscal agent through 6/30/95

COMPREHENSIVE SCREEN:

Code Description

W7000 Comprehensive Screen

PARTIAL SCREEN (Do not use if billing the comprehensive code):

Code Description

W7002 Vision

W7003 Hearing

W7009 Dental

INTERPERIODIC VISIT (follow-up on medically necessary issues between comprehensive screenings):

Code Description

W7013 Brief Interperiodic (less than 15 minutes)

W7015 Intermediate Interperiodic (15 - 30 minutes)

W7016 Extended Interperiodic (over 30 minutes)

OTHER BILLABLE SERVICES

Code Description

W7010 HealthCheck Pelvic Exam

W7083 Initial Lead Inspection (requires prior authorization)

W7084 Follow-up Lead Inspection (requires prior authorization)

W7017 Educational Visit After Lead Inspection (1 visit only allowed)

APPENDIX 1b
DEFINITIONS OF HEALTHCHECK SCREENING CPT CODES

❖ These codes may be used for claims received by the fiscal agent on and after 2/15/95. They must be used for all claims received on and after 7/1/95. Always use claim sort indicator "P".

Exam/Assessment

NEW PATIENT

Initial Evaluation¹

| CODE | DEFINITION |
|-------|---|
| 99381 | Infant (under 1 year) |
| 99382 | Early Childhood (age 1 through 4 years) |
| 99383 | Late Childhood (age 5 through 11 years) |
| 99384 | Adolescent (age 12 through 17 years) |
| 99385 | Age 18 through 20 years |

Exam/Assessment

ESTABLISHED PATIENT

Periodic Evaluation¹

| CODE | DEFINITION |
|-------|---|
| 99391 | Infant (under 1 year) |
| 99392 | Early Childhood (age 1 through 4 years) |
| 99393 | Late Childhood (age 5 through 11 years) |
| 99394 | Adolescent (age 12 through 17 years) |
| 99395 | Age 18 through 20 years |

Interperiodic Screens

(follow-up on medically necessary issues between comprehensive screens)

| CODE | DEFINITION |
|-------|--|
| W7013 | Brief Interperiodic (less than 15 min) |
| W7015 | Intermediate Interperiodic (15 - 30 min) |
| W7016 | Extended Interperiodic (over 30 min) |

¹ These codes require the use of HealthCheck modifier, if you did a comprehensive HealthCheck screen.

APPENDIX 1b (continued)
DEFINITIONS OF HEALTHCHECK SCREENING CPT CODES

Partial Screens
(do not use if billing a comprehensive code)

| CODE | DEFINITION |
|-------|-----------------|
| W7002 | Vision Screen |
| W7003 | Hearing Screen |
| W7009 | Oral Assessment |

Other Billable Services

| CODE | DESCRIPTION |
|-------|--|
| W7010 | HealthCheck Pelvic Exam |
| W7083 | Initial Environmental Lead Inspection ¹ |
| W7084 | Follow-up Environmental Lead Inspection ¹ |
| W7017 | Educational Visit for Lead Poisoning ² |

¹Requires prior authorization

²May only be billed when a prior authorization for lead inspection has been granted.

APPENDIX 2a
HEALTHCHECK REFERRAL/MODIFIER CODES

❖ These referral codes must only be used with "local" HealthCheck codes and only on claims received prior to 7/1/95

- 01 - No referral needed (test normal)
- 02 - Problem already under treatment
- 03 - Physician specialist (off site)
- 04 - Dentist
- 05 - Eye specialist
- 06 - Other specialist (May include referrals for HealthCheck "Other Services". Refer to Section II-F of this handbook for a description of HealthCheck "Other Services".)
- 07 - Social services agency
- 08 - Immunized on site
- 09 - Public health agency
- 10 - Headstart Program (Education)
- 11 - Mental Health/AODA Program
- 12 - Children with Special Health Care Needs Program
- 13 - Immunization (not on-site)
- 14 - WIC Program/Nutritionist (see Appendix 12 for WIC Referral Form)
- 15 - Hearing specialist (audiologist)
- 16 - Family Planning
- 17 - Prenatal Care Program
- 18 - Car safety Seat Program
- 19 - Early Intervention Services
- 20 - Developmental Disabilities Services

APPENDIX 2b
HEALTHCHECK REFERRAL/MODIFIER CODES

❖ Modifier and referral codes to be used with CPT code billing of comprehensive HealthCheck screens.

HealthCheck Nursing Agencies ONLY
(HealthCheck screener agencies such as local public health agencies)

- HA** Medical referral (other than dental, vision or hearing) is needed and a referral has been made, or the patient will return to this agency for follow-up.
- HB** Vision and/or hearing referral is needed and the referral to a specialist has been made.*
- HC** No medical referral (other than dental, vision or hearing) is needed, or treatment was provided during the screen.

All Other HealthCheck Providers
(Physicians, Independent Nurse Practitioners & Physician Assistants)

- MR** Medical referral (other than dental, vision or hearing) is needed and a referral has been made, or the patient will return to this practice for follow-up.
- VH** Vision and/or hearing referral is needed and the referral to a specialist has been made.*
- NO** No medical referral (other than dental, vision or hearing) is needed, or treatment was provided during the screen.

- * If both the vision/hearing referral code and the medical referral code apply, use the medical referral code. This information is necessary for federal reporting.

APPENDIX 3
NATIONAL HCFA 1500 CLAIM FORM COMPLETION INSTRUCTIONS
FOR HEALTHCHECK SERVICES

To avoid denial or inaccurate claim payment, providers must use the following claim form completion instructions. Enter all required data on the claim form in the appropriate element. Do not include attachments unless instructed to do so. All elements are required unless "not required" is specified.

Wisconsin Medical Assistance recipients receive a Medical Assistance identification card upon initial enrollment into the Wisconsin Medical Assistance Program (WMAF) and at the beginning of each month thereafter. Providers should always see this card before rendering services. Please use the information exactly as it appears on the Medical Assistance identification card to complete the patient and insured information.

ELEMENT 1 - Program Block/Claim Sort Indicator

Enter claim sort indicator "H" for the service billed in the Medicaid check box when billing using local codes for claims received before 7/1/95. Enter claim sort indicator "P" when billing using CPT codes. Claims submitted without this indicator are denied.

ELEMENT 1a - INSURED'S I.D. NUMBER

Enter the recipient's ten-digit Medical Assistance identification number as found on the current Medical Assistance identification card. This element must contain no other numbers, unless the claim is a Medicare crossover claim, in which case the recipient's Medicare number may also be indicated.

ELEMENT 2 - PATIENT'S NAME

Enter the recipient's last name, first name, and middle initial as it appears on the current Medical Assistance identification card.

NOTE: A provider may submit claims for an infant if the infant is ten days old or less on the date of service and the mother of the infant is a Medical Assistance recipient. To bill for an infant using the mother's Medical Assistance identification number, enter the mother's last name followed by "Newborn" in element 2. Enter the infant's date of birth in element 3. In element 4 enter the mother's name followed by "Mom" in parentheses. Finally, in element 1A enter the mother's ten-digit Medical Assistance identification number.

ELEMENT 3 - PATIENT'S BIRTH DATE, PATIENT'S SEX

Enter the recipient's birth date in MM/DD/YY format (e.g., February 3, 1955, would be 02/03/55) as it appears on the Medical Assistance identification card. Specify if male or female with an "X."

ELEMENT 4 - INSURED'S NAME (not required)

ELEMENT 5 - PATIENT'S ADDRESS

Enter the complete address of the recipient's place of residence.

ELEMENT 6 - PATIENT RELATIONSHIP TO INSURED (not required)

ELEMENT 7 - INSURED'S ADDRESS (not required)

ELEMENT 8 - PATIENT STATUS (not required)

ELEMENT 9 - OTHER INSURED'S NAME

Health insurance (commercial insurance coverage) must be billed prior to billing the WMAF, unless the service does not require health insurance billing according to Appendix 18a of Part A of the WMAF Provider Handbook.

- When the provider has not billed health insurance because the "Other Coverage" of the recipient's Medical Assistance identification card is blank, the service does not require health insurance billing according to Appendix 18a of Part A of the WMAF Provider Handbook, or the recipient's Medical Assistance identification card indicates "DEN" only, this element must be left blank.
- When "Other Coverage" of the recipient's Medical Assistance identification card indicates HPP, BLU, WPS, CHA or OTH, and the service requires health insurance according to Appendix 18a of Part A of the WMAF Provider Handbook, one of the following codes MUST be indicated in the first box of element 9. The description is not required, nor is the policyholder, plan name, group number, etc. (Elements 9a, 9b, 9c and 9d are not required.)

| | |
|-------------|--------------------|
| <u>Code</u> | <u>Description</u> |
|-------------|--------------------|

- | | |
|------|--|
| OI-P | PAID in part by <u>health</u> insurance. The amount paid by private insurance to the provider or the insured is indicated on the claim. |
| OI-D | DENIED by <u>health</u> insurance following submission of a correct and complete claim or payment was applied toward the coinsurance and deductible. Do NOT use this code unless the claim in question was actually billed to and denied by the private insurer. |
| OI-Y | YES, card indicates other coverage but it was not billed for reasons including, but not limited to: <ul style="list-style-type: none">- Recipient denies coverage or will not cooperate;- The provider knows the service in question is noncovered by the carrier- Insurance failed to respond to initial and follow-up claim; or- Benefits not assignable or cannot get an assignment. |

- When "Other Coverage" of the recipient's Medical Assistance identification card indicates "HMO" or "HMP", one of the following disclaimer codes must be indicated, if applicable:

| | |
|-------------|--------------------|
| <u>Code</u> | <u>Description</u> |
|-------------|--------------------|

- | | |
|------|---|
| OI-P | PAID by HMO or HMP. The amount paid is indicated on the claim. |
| OI-H | HMO or HMP does not cover this service or the billed amount does not exceed the coinsurance or deductible amount. |

Important Note: The provider may *not* use OI-H if the HMO or HMP denied payment because an otherwise covered service was not rendered by a designated provider. Services covered by an HMO or HMP are not reimbursable by the WMAF except for the copayment and deductible amounts. Providers who receive a capitation payment from the HMO may not bill the WMAF for services which are included in the capitation payment.

ELEMENT 10 - IS PATIENT'S CONDITION RELATED TO (not required)

ELEMENT 11 - INSURED'S POLICY, GROUP OR FECA NUMBER

The first box of this element is used by the WMAF for Medicare information. (Elements 11a, 11b, 11c, and 11d are not required.) Medicare must be billed prior to billing to the WMAF. When the recipient's Medical Assistance identification card indicates Medicare coverage, but Medicare does not allow any charges, one of the following Medicare disclaimer codes MUST be indicated. The description is not required.

| <u>Code</u> | <u>Description</u> |
|-------------|---|
| M-1 | Medicare benefits exhausted. May be used by hospitals, nursing homes and home health agencies when Medicare has made payment up to the lifetime limits of its coverage. |
| M-5 | Provider not Medicare certified for the benefits provided. |
| M-6 | Recipient not Medicare eligible. |
| M-7 | Medicare disallowed (denied) payment. Medicare claim cannot be corrected and resubmitted. |
| M-8 | Medicare was not billed because Medicare never covers this service. |

If Medicare is not billed because the recipient's Medical Assistance identification card indicated no Medicare coverage, this element must be left blank.

If Medicare allows an amount on the recipient's claim, the Explanation of Medicare Benefits (EOMB) must be attached to the claim and this element must be left blank. Do not enter Medicare paid amounts on the claim form. Refer to Appendix 17 of Part A of the WMAF Provider Handbook for further information regarding the submission of claims for dual entitlements.

ELEMENTS 12 AND 13 - AUTHORIZED PERSON'S SIGNATURE

(Not required since the provider automatically accepts assignment through Medical Assistance certification.)

ELEMENT 14 - DATE OF CURRENT ILLNESS, INJURY, OR PREGNANCY (not required)

ELEMENT 15 - IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS (not required)

ELEMENT 16 - DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION (not required)

ELEMENT 17 - NAME OF REFERRING PHYSICIAN OR OTHER SOURCE (not required)

ELEMENT 17a - I.D. NUMBER OF REFERRING PHYSICIAN (not required)

ELEMENT 18 - HOSPITALIZATION DATES RELATED TO CURRENT SERVICES (not required)

ELEMENT 19 - RESERVED FOR LOCAL USE

If an unlisted procedure code is billed, providers may describe the procedure in this element. If there is not enough space for the description, or if multiple unlisted procedure codes are being billed, providers must attach documentation to the claim describing the procedure(s). In this instance, providers must indicate "See Attachment" in element 19.

ELEMENT 20 - OUTSIDE LAB

If a laboratory handling fee is billed, check "yes" to indicate that the specimen was sent to an outside lab. Otherwise, this element is not required.

ELEMENT 21 - DIAGNOSIS OR NATURE OF ILLNESS OR INJURY

The International Classification of Disease, Ninth Edition, Clinical Modification (ICD-9-CM) diagnosis code must be entered for each symptom or condition related to the services provided. When a specific medical diagnosis has not been determined, indicate diagnosis code V70.0 (routine general medical examination at health care facility). The diagnosis description is not required.

ELEMENT 22 - MEDICAID RESUBMISSION (not required)

ELEMENT 23 - PRIOR AUTHORIZATION (not required)

ELEMENT 24A - DATE(S) OF SERVICE

Enter the month, day, and year for each procedure using the following guidelines:

- When billing for one date of service, enter the date in MM/DD/YY format in the "From" field.

ELEMENT 24B - PLACE OF SERVICE

Enter the appropriate WMAF single-digit place of service code for each service. Refer to Appendix 18a and 18b of this handbook for allowable place of service codes.

ELEMENT 24C - TYPE OF SERVICE CODE

Enter the appropriate single-digit type of service code. Refer to Appendix 18a and 18b of this handbook for allowable type of service codes.

ELEMENT 24D - PROCEDURES, SERVICES, OR SUPPLIES

Enter the appropriate five-character procedure code and, if applicable, a maximum of two, two-character modifiers. Refer to Appendix 1, 1a and 1b of this handbook for a list of allowable procedure codes and to Appendix 2a and 2b for a list of allowable modifiers. See Appendices 18a and 18b for procedure codes with corresponding modifiers, place of service, type of service codes, and claim sort indicators.

ELEMENT 24E - DIAGNOSIS CODE

When multiple procedures related to different diagnoses are submitted, column E must be used to relate the procedure performed (element 24D) to a specific diagnosis in element 21. Enter the number (1, 2, 3, or 4) which corresponds to the appropriate diagnosis in element 21.

ELEMENT 24F - CHARGES

Enter the total charge for each line.

ELEMENT 24G - DAYS OR UNITS

Enter the total number of services billed for each line. A decimal must be indicated when a fraction of a whole unit is billed.

ELEMENT 24H - EPSDT/FAMILY PLANNING

Enter an "H" for each procedure that was performed as a result of a HealthCheck (EPSDT) referral. Enter an "F" for each family planning procedure. Enter a "B" if BOTH HealthCheck and family planning services were provided. If HealthCheck/family planning do not apply, leave this element blank.

ELEMENT 24I - EMG

Enter an "E" for each procedure performed as an emergency, regardless of the place of service.

ELEMENT 24J - COB (not required)

ELEMENT 24K - RESERVED FOR LOCAL USE

Enter the eight-digit, Medical Assistance provider number of the performing provider for each procedure, if it is different than the billing provider number indicated in element 33. This element is not required for HealthCheck nursing agencies.

When applicable, enter the word "spenddown" and under it, the spenddown amount on the last detail line of element 24K directly above element 30. Refer to Section IX of Part A of the WMAF Provider Handbook for information on recipient spenddown.

Any other information entered in this column may cause claim denial.

ELEMENT 25 - FEDERAL TAX ID NUMBER (not required)

ELEMENT 26 - PATIENT'S ACCOUNT NO.

Optional - provider may enter up to 12 characters of the patient's internal office account number. This number will appear on the EDS Remittance and Status Report.

ELEMENT 27 - ACCEPT ASSIGNMENT

(Not required, provider automatically accepts assignment through Medical Assistance certification.)

ELEMENT 28 - TOTAL CHARGE

Enter the total charges for this claim.

ELEMENT 29 - AMOUNT PAID

Enter the amount paid by other insurance. If the other insurance denied the claim, enter \$0.00. (If a dollar amount is indicated in element 29, "OI-P" must be indicated in element 9.)

ELEMENT 30 - BALANCE DUE

Enter the balance due as determined by subtracting the recipient spenddown amount in element 24K and the amount paid in element 29 from the amount in element 28.

ELEMENT 31 - SIGNATURE OF PHYSICIAN OR SUPPLIER

The provider or the authorized representative must sign in element 31. The month, day, and year the form is signed must also be entered in MM/DD/YY format.

NOTE: This may be a computer-printed or typed name and date, or a signature stamp with the date.

ELEMENT 32 - NAME AND ADDRESS OF FACILITY WHERE SERVICES RENDERED

If the services were provided to a recipient in a nursing home (place of service 7 or 8), indicate the nursing home's eight-digit Medical Assistance provider number.

ELEMENT 33 - PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE AND PHONE #

Enter the provider's name (exactly as indicated on the provider's notification of certification letter) and address of the billing provider. At the bottom of element 33, enter the billing provider's eight-digit Medical Assistance provider number.

APPENDIX 4a
SAMPLE HCFA 1500 CLAIM FORM
COMPREHENSIVE SCREEN WITH IMMUNIZATION,
HEMOGLOBIN, AND LAB HANDLING FEE FOR LEAD SCREENING
CLAIM SORT INDICATOR "H"
RECEIVED BY THE FISCAL AGENT THROUGH 6/30/95
ANY HEALTH CHECK PROVIDER

| HEALTH INSURANCE CLAIM FORM | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1. MEDICARE <input type="checkbox"/> (Medicare #) <input checked="" type="checkbox"/> MEDICAID <input type="checkbox"/> (Medicaid #) <input type="checkbox"/> CHAMPUS <input type="checkbox"/> (Sponsor's SSN) <input type="checkbox"/> CHAMPVA <input type="checkbox"/> (VA File #) <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> (SSN or ID) <input type="checkbox"/> FECA BLK LUNG <input type="checkbox"/> (SSN) <input type="checkbox"/> OTHER <input type="checkbox"/> (ID) <input type="checkbox"/> | | | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) 1234567890 | | | | | | | | | | | | | | | | | | | |
| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Recipient, Im A | | | | 3. PATIENT'S BIRTH DATE MM DD YY MM XX YY SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F | | | | 4. INSURED'S NAME (Last Name, First Name, Middle Initial) | | | | | | | | | | | | | | | |
| 5. PATIENT'S ADDRESS (No., Street) 609 Willow St. | | | | 6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> | | | | 7. INSURED'S ADDRESS (No., Street) | | | | | | | | | | | | | | | |
| CITY Anytown | | | | STATE WI | | | | CITY | | | | | | | | | | | | | | | |
| ZIP CODE 55555 | | | | TELEPHONE (Include Area Code) (XXX) XXX-XXXX | | | | ZIP CODE | | | | | | | | | | | | | | | |
| 9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) | | | | 10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (CURRENT OR PREVIOUS) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO 10d. RESERVED FOR LOCAL USE | | | | 11. INSURED'S POLICY GROUP OR FECA NUMBER a. INSURED'S DATE OF BIRTH MM DD YY <input type="checkbox"/> M <input type="checkbox"/> F b. EMPLOYER'S NAME OR SCHOOL NAME c. INSURANCE PLAN NAME OR PROGRAM NAME d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO <small># yes, return to and complete item 9 a-d.</small> | | | | | | | | | | | | | | | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE: I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | | | | | | | | | | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE: I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | | | | | | | | | | | |
| 14. DATE OF CURRENT: MM DD YY <input checked="" type="checkbox"/> ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) | | | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY | | | | 16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY | | | | | | | | | | | | | | | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | | | 17a. I.D. NUMBER OF REFERRING PHYSICIAN | | | | 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY | | | | | | | | | | | | | | | |
| 19. RESERVED FOR LOCAL USE | | | | 20. OUTSIDE LAB? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES | | | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. | | | | | | | | | | | | | | | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE) 1. V70.0 2. _____ 3. _____ 4. _____ | | | | 23. PRIOR AUTHORIZATION NUMBER | | | | | | | | | | | | | | | | | | | |
| 24. A DATE(S) OF SERVICE From MM DD YY To MM DD YY B Place of Service C Type of Service D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E DIAGNOSIS CODE F \$ CHARGES G DAYS OR UNITS H EPSDT Family Plan I EMG J COB K RESERVED FOR LOCAL USE | | | | | | | | | | | | | | | | | | | | | | | |
| 1 04 01 95 3 1 W7000 08 1 XX XX 1 | | | | | | | | | | | | | | | | | | | | | | | |
| 2 04 01 95 3 1 90707 1 XX XX 1 | | | | | | | | | | | | | | | | | | | | | | | |
| 3 04 01 95 3 1 90720 1 XX XX 1 | | | | | | | | | | | | | | | | | | | | | | | |
| 4 04 01 95 3 5 83020 1 XX XX 1 | | | | | | | | | | | | | | | | | | | | | | | |
| 5 04 01 95 3 5 99000 1 XX XX 1 | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | | | | | | | |
| 25. FEDERAL TAX I.D. NUMBER SSN EIN <input type="checkbox"/> <input type="checkbox"/> | | | | 26. PATIENT'S ACCOUNT NO. 1234JD | | | | 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | 28. TOTAL CHARGE \$ XXX XX | | | | | | | | | | | |
| 29. AMOUNT PAID \$ | | | | 30. BALANCE DUE \$ XXX XX | | | | 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) I.M. Authorized MM/DD/YY SIGNED _____ DATE _____ | | | | 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) | | | | | | | | | | | |
| 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # I. M. Billing 1 W. Williams Anytown, WI GRP# 87654321 | | | | | | | | | | | | | | | | | | | | | | | |

APPENDIX 4b
SAMPLE HCFA 1500 CLAIM FORM
COMPREHENSIVE SCREEN WITH PROBLEM IDENTIFIED
CLAIM SORT INDICATOR "P"
RECEIVED BY EDS ON OR AFTER 2/15/95
PHYSICIAN BILLER

| HEALTH INSURANCE CLAIM FORM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----|----|--------------------|--|-------------------|--|--|---|---|--------------------------------------|--------------|---|-----------------|---------------------------|---------------------|---|-------------------|--|--|--|--------------------------|--|--------------|--|-----------------|--|---------------------|--|-------|--|-------|--|--------------------------|--|----|----|----|---|---|---|--|-------|----|---|--|----|----|---|--|--|--|--|--|--|--|---------|--|----|----|----|---|---|---|--|-------|--|---|--|----|----|---|--|--|--|--|--|--|--|---------|--|----|----|----|---|---|---|--|-------|--|---|--|----|----|---|--|--|--|--|--|--|--|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1. MEDICARE <input type="checkbox"/> MEDICAID <input type="checkbox"/> CHAMPUS <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> FECA BLK LUNG <input type="checkbox"/> OTHER <input type="checkbox"/> <small>(Medicare #) (Medicaid #) (Sponsor's SSN) (VA File #) (SSN or ID) (SSN) (ID)</small> | | | | | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) <div style="text-align: center; font-weight: bold;">1234567890</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <div style="text-align: center; font-weight: bold;">Recipient, Im A</div> | | | | | | 3. PATIENT'S BIRTH DATE MM DD YY M <input type="checkbox"/> F <input checked="" type="checkbox"/> | | | 4. INSURED'S NAME (Last Name, First Name, Middle Initial) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. PATIENT'S ADDRESS (No., Street) <div style="text-align: center; font-weight: bold;">609 Willow St.</div> | | | | | | 6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> | | | 7. INSURED'S ADDRESS (No., Street) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CITY <div style="text-align: center; font-weight: bold;">Anytown</div> | | | | STATE <div style="text-align: center; font-weight: bold;">WI</div> | | 8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/> Employed <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input type="checkbox"/> | | | CITY | | STATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ZIP CODE <div style="text-align: center; font-weight: bold;">55555</div> | | | | TELEPHONE (Include Area Code) <div style="text-align: center; font-weight: bold;">(XXX) XXX-XXXX</div> | | | | ZIP CODE | | TELEPHONE (INCLUDE AREA CODE) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) | | | | | | 10. IS PATIENT'S CONDITION RELATED TO: | | | 11. INSURED'S POLICY GROUP OR FECA NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a. OTHER INSURED'S POLICY OR GROUP NUMBER | | | | | | a. EMPLOYMENT? (CURRENT OR PREVIOUS) YES <input type="checkbox"/> NO <input type="checkbox"/> | | | a. INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b. OTHER INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> | | | | | | b. AUTO ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> PLACE (State) | | | b. EMPLOYER'S NAME OR SCHOOL NAME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c. EMPLOYER'S NAME OR SCHOOL NAME | | | | | | c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | c. INSURANCE PLAN NAME OR PROGRAM NAME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| d. INSURANCE PLAN NAME OR PROGRAM NAME | | | | | | 10d. RESERVED FOR LOCAL USE | | | d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES <input type="checkbox"/> NO <input type="checkbox"/> <small># yes, return to and complete item 9 a-d</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | | | | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY | | | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE MM DD YY | | | | 16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | | | 17a. I.D. NUMBER OF REFERRING PHYSICIAN | | | | 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. RESERVED FOR LOCAL USE | | | | 20. OUTSIDE LAB? YES <input type="checkbox"/> NO <input type="checkbox"/> \$ CHARGES | | | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE) 1. <div style="text-align: center; font-weight: bold;">599 7</div> 2. _____ 3. _____ 4. _____ | | | | 23. PRIOR AUTHORIZATION NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">A DATE(S) OF SERVICE From</th> <th colspan="2">B Place of Service</th> <th colspan="2">C Type of Service</th> <th colspan="2">D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER</th> <th colspan="2">E DIAGNOSIS CODE</th> <th colspan="2">F \$ CHARGES</th> <th colspan="2">G DAYS OR UNITS</th> <th colspan="2">H EPSDT Family Plan</th> <th colspan="2">I EMG</th> <th colspan="2">J COB</th> <th colspan="2">K RESERVED FOR LOCAL USE</th> </tr> </thead> <tbody> <tr> <td>03</td><td>15</td><td>95</td> <td>3</td><td>1</td> <td>1</td><td></td> <td>99381</td><td>MR</td> <td>1</td><td></td> <td>XX</td><td>XX</td> <td>1</td><td></td> <td></td><td></td> <td></td><td></td> <td></td><td></td> <td>6543210</td><td></td> </tr> <tr> <td>03</td><td>15</td><td>95</td> <td>3</td><td>1</td> <td>1</td><td></td> <td>90712</td><td></td> <td>1</td><td></td> <td>XX</td><td>XX</td> <td>1</td><td></td> <td></td><td></td> <td></td><td></td> <td></td><td></td> <td>6543210</td><td></td> </tr> <tr> <td>03</td><td>15</td><td>95</td> <td>3</td><td>1</td> <td>1</td><td></td> <td>90720</td><td></td> <td>1</td><td></td> <td>XX</td><td>XX</td> <td>1</td><td></td> <td></td><td></td> <td></td><td></td> <td></td><td></td> <td>6543210</td><td></td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | | | | | | | | | | | | A DATE(S) OF SERVICE From | | | B Place of Service | | C Type of Service | | D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER | | E DIAGNOSIS CODE | | F \$ CHARGES | | G DAYS OR UNITS | | H EPSDT Family Plan | | I EMG | | J COB | | K RESERVED FOR LOCAL USE | | 03 | 15 | 95 | 3 | 1 | 1 | | 99381 | MR | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | 03 | 15 | 95 | 3 | 1 | 1 | | 90712 | | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | 03 | 15 | 95 | 3 | 1 | 1 | | 90720 | | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A DATE(S) OF SERVICE From | | | B Place of Service | | C Type of Service | | D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER | | E DIAGNOSIS CODE | | F \$ CHARGES | | G DAYS OR UNITS | | H EPSDT Family Plan | | I EMG | | J COB | | K RESERVED FOR LOCAL USE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 | 15 | 95 | 3 | 1 | 1 | | 99381 | MR | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 | 15 | 95 | 3 | 1 | 1 | | 90712 | | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 | 15 | 95 | 3 | 1 | 1 | | 90720 | | 1 | | XX | XX | 1 | | | | | | | | 6543210 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 25. FEDERAL TAX I.D. NUMBER SSN EIN <input type="checkbox"/> <input type="checkbox"/> | | | | 26. PATIENT'S ACCOUNT NO. <div style="text-align: center; font-weight: bold;">1234JD</div> | | | | 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | 28. TOTAL CHARGE <div style="text-align: center; font-weight: bold;">\$ XX.XX</div> | | 29. AMOUNT PAID \$ | | 30. BALANCE DUE \$ <div style="text-align: center; font-weight: bold;">XX.XX</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) <div style="text-align: center; font-weight: bold;">I. M. Authorized</div> | | | | 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) | | | | 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # <div style="text-align: center; font-weight: bold;">I. M. Billing 1 W. Williams Anytown, WI 55555</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SIGNED _____ MM/DD/YY _____ | | | | | | | | PIN# _____ | | | | GRP# <div style="text-align: center; font-weight: bold;">87654321</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

APPENDIX 4c
SAMPLE HCFA 1500 CLAIM FORM
COMPREHENSIVE SCREEN WITH PELVIC EXAM
CLAIM SORT INDICATOR "P"
RECEIVED BY EDS ON OR AFTER 2/15/95
PHYSICIAN BILLER

HEALTH INSURANCE CLAIM FORM

| | | | |
|---|--|--|--|
| 1. MEDICARE <input type="checkbox"/> MEDICAID <input checked="" type="checkbox"/> CHAMPUS <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN (SSN or ID) <input type="checkbox"/> FECA BLK LUNG (SSN) <input type="checkbox"/> OTHER (ID) <input type="checkbox"/> | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) 1234567890 | |
| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Recipient, Im A | | 3. PATIENT'S BIRTH DATE MM DD YY MM DD YY SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F | |
| 5. PATIENT'S ADDRESS (No., Street) 609 Willow St. | | 6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> | |
| CITY Anytown. | STATE WI | 7. INSURED'S ADDRESS (No., Street) | |
| ZIP CODE 55555 | TELEPHONE (Include Area Code) (XXX) XXX-XXXX | CITY STATE | |
| 9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) 01-Y | | 10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (CURRENT OR PREVIOUS) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLACE (State) _____ c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| a. OTHER INSURED'S POLICY OR GROUP NUMBER | | a. INSURED'S DATE OF BIRTH MM DD YY SEX <input type="checkbox"/> M <input type="checkbox"/> F | |
| b. OTHER INSURED'S DATE OF BIRTH MM DD YY SEX <input type="checkbox"/> M <input type="checkbox"/> F | | b. EMPLOYER'S NAME OR SCHOOL NAME | |
| c. EMPLOYER'S NAME OR SCHOOL NAME | | c. INSURANCE PLAN NAME OR PROGRAM NAME | |
| d. INSURANCE PLAN NAME OR PROGRAM NAME | | 10d. RESERVED FOR LOCAL USE | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | |
| 14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | 17a. I.D. NUMBER OF REFERRING PHYSICIAN | |
| 19. RESERVED FOR LOCAL USE | | 16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE) 1. V70.0 | | 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY | |
| 2. _____ | | 20. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES | |
| 3. _____ | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. | |
| 4. _____ | | 23. PRIOR AUTHORIZATION NUMBER | |
| 24. A. DATE(S) OF SERVICE From To B. Place of Service C. Type of Service D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) E. DIAGNOSIS CODE F. \$ CHARGES G. DAYS OR UNITS H. EPSDT Family Plan I. EMG J. COB K. RESERVED FOR LOCAL USE | | | |
| 1. 02 04 95 3 1 99385 NO 1 XX XX 1 65432100 | | | |
| 2. 02 04 95 3 3 88150 1 XX XX 1 65432100 | | | |
| 3. 02 04 95 3 1 W7010 1 XX XX 1 65432100 | | | |
| 4. _____ | | | |
| 5. _____ | | | |
| 6. _____ | | | |
| 25. FEDERAL TAX I.D. NUMBER SSN EIN <input type="checkbox"/> <input type="checkbox"/> | | 26. PATIENT'S ACCOUNT NO. 1234JD | |
| 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) I.M. Authorized MM/DD/YY SIGNED _____ DATE _____ | | 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) | | 28. TOTAL CHARGE \$ XXX XX | |
| | | 29. AMOUNT PAID \$ | |
| | | 30. BALANCE DUE \$ X XX XX | |
| | | 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # I. M. Billing 1 W. Williams Anytown, WI 55555 PIN# _____ GRP# 87654321 | |

APPENDIX 4d
SAMPLE HCFA 1500 CLAIM FORM
COMPREHENSIVE SCREEN
LEAD TEST GIVEN - BILL LAB HANDLING FEE
CLAIM SORT INDICATOR "P"
RECEIVED BY THE FISCAL AGENT ON OR AFTER 2/15/95
HEALTHCHECK NURSING AGENCY BILLER

HEALTH INSURANCE CLAIM FORM

| | | | |
|--|--|---|--|
| 1. MEDICARE <input type="checkbox"/> MEDICAID <input checked="" type="checkbox"/> CHAMPUS <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN (SSN or ID) <input type="checkbox"/> FECA BLK LUNG (SSN) <input type="checkbox"/> OTHER (ID) <input type="checkbox"/> | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) 1234567890 | |
| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Recipient, Im A | | 3. PATIENT'S BIRTH DATE MM DD YY MM DD YY M <input type="checkbox"/> F <input checked="" type="checkbox"/> | |
| 5. PATIENT'S ADDRESS (No., Street) 609 Willow St. | | 6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> | |
| CITY Anytown STATE WI | | 7. INSURED'S ADDRESS (No., Street) CITY STATE ZIP CODE 55555 TELEPHONE (INCLUDE AREA CODE) (XXX) XXX-XXXX | |
| 9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) OI-Y | | 10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (CURRENT OR PREVIOUS) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| a. OTHER INSURED'S POLICY OR GROUP NUMBER b. OTHER INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> c. EMPLOYER'S NAME OR SCHOOL NAME d. INSURANCE PLAN NAME OR PROGRAM NAME | | 11. INSURED'S POLICY GROUP OR FECA NUMBER a. INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> b. EMPLOYER'S NAME OR SCHOOL NAME c. INSURANCE PLAN NAME OR PROGRAM NAME d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, return to and complete item 9 a-d. | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | |
| 14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE MM DD YY | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | 17a. I.D. NUMBER OF REFERRING PHYSICIAN | |
| 19. RESERVED FOR LOCAL USE | | 20. OUTSIDE LAB? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1, 2, 3 OR 4 TO ITEM 24E BY LINE) 1. V70 0 3. _____ 2. _____ 4. _____ | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. 23. PRIOR AUTHORIZATION NUMBER | |
| 24. A. DATE(S) OF SERVICE From MM DD YY To MM DD YY B. Place of Service C. Type of Service D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E. DIAGNOSIS CODE F. \$ CHARGES G. DAYS OR UNITS H. EPSDT Family Plan I. EMG J. COB K. RESERVED FOR LOCAL USE | | | |
| 04 01 95 3 1 99382 HC 1 XX XX 1 | | | |
| 04 01 95 3 5 99000 1 XX XX 1 | | | |
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| 25. FEDERAL TAX I.D. NUMBER SSN EIN <input type="checkbox"/> <input type="checkbox"/> | | 26. PATIENT'S ACCOUNT NO. 1234JD | |
| 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) I.M. Authorized MM/DD/YY SIGNED _____ DATE _____ | | 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO 28. TOTAL CHARGE \$ XXX XX 29. AMOUNT PAID \$ 30. BALANCE DUE \$ XXX XX | |
| 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) | | 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # I. M. Billing 1 W. Williams Anytown, WI 55555 PIN# _____ GRP# 87654321 | |

APPENDIX 4e
SAMPLE HCFA 1500 CLAIM FORM
INTERPERIODIC SCREEN WITH IMMUNIZATION
CLAIM SORT INDICATOR "P"
RECEIVED BY THE FISCAL AGENT ON OR AFTER 2/15/95
HEALTHCHECK NURSING AGENCY BILLER

HEALTH INSURANCE CLAIM FORM

| 1. MEDICARE <input type="checkbox"/> (Medicare #) P MEDICAID <input type="checkbox"/> (Medicaid #) CHAMPUS <input type="checkbox"/> (Sponsor's SSN) CHAMPVA <input type="checkbox"/> (VA File #) GROUP HEALTH PLAN <input type="checkbox"/> (SSN or ID) FECA BLK LUNG <input type="checkbox"/> (SSN) OTHER <input type="checkbox"/> (ID) | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) 1234567890 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Recipient, Im A | | 3. PATIENT'S BIRTH DATE MM DD YY MM DD YY SEX <input type="checkbox"/> M <input checked="" type="checkbox"/> F | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. PATIENT'S ADDRESS (No., Street) 609 Willow St. | | 4. INSURED'S NAME (Last Name, First Name, Middle Initial) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> | | 7. INSURED'S ADDRESS (No., Street) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/> | | 9. INSURED'S ADDRESS (No., Street) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (CURRENT OR PREVIOUS) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO | | 11. INSURED'S POLICY GROUP OR FECA NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE MM DD YY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. RESERVED FOR LOCAL USE | | 20. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE) 1. V70 0 3. _____ | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23. PRIOR AUTHORIZATION NUMBER | | 24. TABLE OF SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>F</th> <th>G</th> <th>H</th> <th>I</th> <th>J</th> <th>K</th> </tr> <tr> <th>DATE(S) OF SERVICE</th> <th>Place of Service</th> <th>Type of Service</th> <th>PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances)</th> <th>DIAGNOSIS CODE</th> <th>\$ CHARGES</th> <th>DAYS OR UNITS</th> <th>EP/SDT Family Plan</th> <th>EMG</th> <th>COB</th> <th>RESERVED FOR LOCAL USE</th> </tr> </thead> <tbody> <tr> <td>03 01 95</td> <td>3</td> <td>1</td> <td>W7013</td> <td>1</td> <td>XX XX</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>03 01 95</td> <td>3</td> <td>1</td> <td>90738</td> <td>1</td> <td>XX XX</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | | A | B | C | D | E | F | G | H | I | J | K | DATE(S) OF SERVICE | Place of Service | Type of Service | PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | DIAGNOSIS CODE | \$ CHARGES | DAYS OR UNITS | EP/SDT Family Plan | EMG | COB | RESERVED FOR LOCAL USE | 03 01 95 | 3 | 1 | W7013 | 1 | XX XX | 1 | | | | | 03 01 95 | 3 | 1 | 90738 | 1 | XX XX | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 25. FEDERAL TAX I.D. NUMBER SSN EIN 26. PATIENT'S ACCOUNT NO. 1234JD 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| A | B | C | D | E | F | G | H | I | J | K | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DATE(S) OF SERVICE | Place of Service | Type of Service | PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | DIAGNOSIS CODE | \$ CHARGES | DAYS OR UNITS | EP/SDT Family Plan | EMG | COB | RESERVED FOR LOCAL USE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 01 95 | 3 | 1 | W7013 | 1 | XX XX | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 01 95 | 3 | 1 | 90738 | 1 | XX XX | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) I.M. Authorized SIGNED _____ DATE _____ | | 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # I. M. Billing 1 W. Williams Anytown, WI 55555 PIN# _____ GRP# 87654321 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

APPENDIX 4f
SAMPLE HCFA 1500 CLAIM FORM
ENVIRONMENTAL LEAD INVESTIGATION AND INTERPERIODIC SCREEN
PRIOR AUTHORIZATION PREVIOUSLY APPROVED
CLAIM SORT INDICATOR "P"
RECEIVED BY THE FISCAL AGENT ON OR AFTER 2/15/95
HEALTHCHECK NURSING AGENCY BILLER

HEALTH INSURANCE CLAIM FORM

| | | | |
|---|--|---|--|
| 1. MEDICARE <input type="checkbox"/> MEDICAID <input checked="" type="checkbox"/> CHAMPUS <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> FECA BLK LUNG <input type="checkbox"/> OTHER <input type="checkbox"/> <small>(Medicare #) (Medicaid #) (Sponsor's SSN) (VA File #) (SSN or ID) (SSN) (ID)</small> | | 1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1) 1234567890 | |
| 2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Recipient, Im A | | 4. INSURED'S NAME (Last Name, First Name, Middle Initial) | |
| 5. PATIENT'S ADDRESS (No., Street) 609 Willow St. | | 7. INSURED'S ADDRESS (No., Street) | |
| CITY Anytown | STATE WI | CITY | |
| ZIP CODE 55555 | TELEPHONE (Include Area Code) (XXX) XXX-XXXX | ZIP CODE | |
| 9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) | | 11. INSURED'S POLICY GROUP OR FECA NUMBER | |
| a. OTHER INSURED'S POLICY OR GROUP NUMBER | | a. INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> SEX | |
| b. OTHER INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> F <input type="checkbox"/> SEX | | b. EMPLOYER'S NAME OR SCHOOL NAME | |
| c. EMPLOYER'S NAME OR SCHOOL NAME | | c. INSURANCE PLAN NAME OR PROGRAM NAME | |
| d. INSURANCE PLAN NAME OR PROGRAM NAME | | d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>If yes, return to and complete item 9 a-d</small> | |
| 12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED _____ DATE _____ | | 13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____ | |
| 14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY | | 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS GIVE FIRST DATE MM DD YY | |
| 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE | | 17a. I.D. NUMBER OF REFERRING PHYSICIAN | |
| 19. RESERVED FOR LOCAL USE | | 20. OUTSIDE LAB? \$ CHARGES <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1, 2, 3 OR 4 TO ITEM 24E BY LINE) V70 0 | | 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. 7654321 | |
| 23. PRIOR AUTHORIZATION NUMBER 7654321 | | 24. A. DATE(S) OF SERVICE To B. Place of Service C. Type of Service D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E. DIAGNOSIS CODE F. \$ CHARGES G. DAYS OR UNITS H. EPSDT Family Plan I. EMG J. COB K. RESERVED FOR LOCAL USE | |
| 1. 02 02 95 4 9 W7083 1 XX XX 1 | | 2. 02 09 95 4 1 W7017 1 XX XX 1 | |
| 25. FEDERAL TAX I.D. NUMBER SSN EIN 1234JD | | 26. PATIENT'S ACCOUNT NO. 1234JD | |
| 27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO | | 28. TOTAL CHARGE \$ XXX XX | |
| 29. AMOUNT PAID \$ | | 30. BALANCE DUE \$ XXX XX | |
| 31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) I.M. Authorized MM/DD/YY SIGNED _____ DATE _____ | | 32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) I. M. Billing 1 W. Williams Anytown, WI 55555 | |
| 33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE # I. M. Billing 1 W. Williams Anytown, WI 55555 | | PIN# _____ GRP# 87654321 | |

APPENDIX 4g
ELECTRONIC MEDIA CLAIMS SAMPLE SCREEN

HCFA 1500 (CT 20, 21, 22, 24, 30)

MEDICAL ECS SCREEN

The field numbers on the ECS screen correspond with the numbered data elements on the HCFA 1500 claim form.

WELCOME TO ELECTRONIC CLAIMS SUBMISSION
EDS - WISCONSIN MEDICAID

DATE 010193

BP NBR 33 L NAME 2 F NAME 2 MID 1A
PCN 26 OI 9 TPL 10 MSC 11 PA NBR 23 LAB 20
RP NBR 17 FP NBR 32 OP NBR
DIAG 1 21.1 2 21.2 3 21.3 4 21.4 5

| DTL | FDOS | A1A2A3 | POS | PROC | M1 | M2 | PP | NBR | DX | CHARGE | UNIT | TOS | EMG | H/F |
|-----|-------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----|
| 1 | <u>24.A</u> | <u>A</u> | <u>B</u> | <u>D</u> | <u>D</u> | <u>D</u> | <u>K</u> | <u>E</u> | <u>F</u> | <u>G</u> | <u>C</u> | <u>I</u> | <u>H</u> | |
| 2 | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | |
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| 9 | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | |

TOT BILL 28 OI PAID 29 PAT PAID 24.K NET BILL 30

Doc #1 Page #1 Field #6 Form: MEDICAL

06-01-1992 10:16:34

Form CT Description

MEDICAL 20 Chiropractor Services
Family Planning Clinics
Rural Health Clinics
Laboratory, X-ray, Radiology
Free Standing Ambulatory Surgical Centers
Physician Services
Non-51.42 Owned & Operated Mental Health, AODA, Day Treatment
Case Management
Community Support Program
Podiatry Services
Prenatal Care Coordination
HealthCheck

APPENDIX 5 HEALTHCHECK PERIODICITY TABLE

Department of Health and Social Services
Division of Health

HealthCheck should begin with a neonatal examination at birth whenever possible.

Recipients are limited, based on their age, to the following number of comprehensive screenings for a consecutive twelve month period:

- Birth to one year, 6 screenings
- Age one to two years, 3 screenings
- Age two to three years, 2 screenings
- Age three to twenty-one years, 1 screening/year

When medically necessary, additional visits may be billed as interperiodic visits.

| I. Health Nutritional & Developmental Assessment | AGE | INFANCY | | | | | | EARLY CHILDHOOD | | | | | | LATE CHILDHOOD | | | | | | ADOLESCENCE | | | |
|---|-----|-------------|-----------|-----------|-----------|-----------|------------|-----------------|------------|------------|------------|-----------|-----------|----------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| | | By 1 mo. | 2 mos. | 4 mos. | 6 mos. | 9 mos. | 12 mos. | 15 mos. | 18 mos. | 24 mos. | 30 mos. | 3 yrs. | 4 yrs. | 5 yrs. | 6-7 yrs. | 8-9 yrs. | 10-11 yrs. | 12-13 yrs. | 14-15 yrs. | 16-17 yrs. | 18-19 yrs. | 20-21 yrs. | |
| A. HISTORY | 2 | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| B. DEVEL/BEHAV ASSESSMENT | 3 | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| C. HEALTH EDUCATION/ ANTICIPATORY GUIDANCE | 4 | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| II. Physical Assessment | | | | | | | | | | | | | | | | | | | | | | | |
| A. MEASUREMENTS | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| Height and Weight | | | | | | | | | | | | | | | | | | | | | | | |
| Head Circumference | | ● | ● | ● | ● | ● | ● | ● | ● | ● | | | | | | | | | | | | | |
| Blood Pressure | | | | | | | | | | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| B. UNCLOTHED PHYSICAL EXAMINATION | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| C. SENSORY SCREENING | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| Vision | | | | | | | | | | | | | | | | | | | | | | | |
| Hearing | 5 | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | | ● | | | ● | | | |
| D. DENTAL | 6 | | | | | | | | | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| III. PROCEDURES | | | | | | | | | | | | | | | | | | | | | | | |
| DPT | 7 | | ● | ● | ● | | | | ● | | | | | ● | | | | | | | | | |
| OPV | | | ● | ● | | | | | ● | | | | | ● | | | | | | | | | |
| MMR | | | | | | | | ● | | | | | | ● | | | | | | | | | |
| HbCV | | | ● | ● | ● | | | ● | | | | | | | | | | | | | | | |
| Td | 8 | | | | | | | | | | | | | | | | | | | | | | |
| Hematocrit/Hemoglobin | 9 | | | | | ● | | | | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |
| Blood Lead (Verbal Assessment) | 10 | | | | | ● | | | | ● | | ● | ● | ● | | | | | | | | | |
| Pap Smear/Pelvic HIV/Sickle Dex | 11 | | | | | | | | | | | | | | | | | | | | | | |
| Tuberculin Test | 12 | | | | | | | | | | | | | | | | | | | | | | |
| Urinalysis | 13 | | | | | | | | | | | | | | | | | | | | | | |

Key: ● = to be performed

1. If a child comes under care for the first time at any point on the schedule, or if any items are not accomplished at the suggested age, the schedule should be brought up to date at the earliest possible time. This is especially important for children between the ages of 2 and 3.

2. Health history to include nutritional assessment.

3. By history and appropriate physical examination; if suspicious, by specific objective developmental testing.

4. Assessment of parent/child interaction and appropriate discussion and counseling should be an integral part of each visit for care.

5. Screen at birth through age 2 using both methods outlined in Appendices 14 and 14a. Children failing either screening method should be referred for audiologic assessment.

Administer puretone audiometric screening as follows: Usually to all children 3-8 years old and at 4

year intervals thereafter up to age 16; to any child older than 8 who is receiving HealthCheck screening for the first time or has excessive noise exposure, delayed speech & language development.

6. For children under 3 years, question parents about problematic thumb sucking, lip biting, caries, tongue thrusting, non-erupted teeth, extra teeth, extended use of pacifier or bottle feeding practices. All children age 3 or older must be referred to a dentist, with subsequent or earlier exams as deemed medically necessary. (For this age group, six month dental check-ups are a covered benefit.)

7. These may be modified, depending on entry point into schedule and individual need.

8. Recommended by the Food and Drug Administration, Centers for Disease Control and American Academy of Pediatrics at two, four, and six months in addition to 15 months.

9. Present medical evidence suggests the need for reevaluation of the frequency and timing of hemoglobin or hematocrit tests. One determination is therefore suggested during each time period. Performance of additional tests is left to the individual practice experience.

10. Lead verbal assessment to be done at each visit between the ages of nine months through 5 years. Blood lead testing as per chart in Appendix 13b.

11. As clinically indicated.

12. For low risk groups, the Committee on Infectious Diseases recommends the following options: 1) no routine testing or 2) testing at three times - infancy, preschool, and adolescence. For high risk groups, annual TB skin testing is recommended.

13. The frequency and timing of urinalysis is left to the individual practice experience.

APPENDIX 6 EFFECTIVE ORAL ASSESSMENT

Birth to Age 3 - Referral to Dentist

Referral of a child in this age group to the dentist may be appropriate. If oral problems are apparent, referral should follow.

Many dentists prefer to examine the child (and counsel the parents) by one year of age (ideally at about 9 months of age). This early dental visit enables the dentist and parents to discuss ways to nurture excellent oral health before any serious problems have had an opportunity to develop.

Early referral is indicated when:

- dietary fluoride supplements are necessary
- oral hygiene appears inadequate
- dietary practices are abnormal (Baby Bottle Tooth Decay potential)
- eruption of teeth are abnormal (delayed or crowded)
- dental disease is present

Age 3 and Above (refer all children for dental care)

Key questions for the parent of the infant or young child prior to oral assessment.

1. Does the child consume water with adequate levels of fluoride for prevention (birth to age 16). This is the most important question in relation to the prevention of future dental disease. If the child resides in a home with rural well water or in a community that fails to add fluoride to its water, then a referral to the dentist is necessary for a water analysis. A daily fluoride supplement may be needed to ensure adequate prevention of dental caries. A Wisconsin Community Fluoridation Census will aid in determining the fluoridation status of community water systems.
2. Has child been to the dentist?
3. Does the parent brush or assist in brushing the child's teeth?
4. Does the child sleep with the bottle or carry the bottle during the day?
5. Does the child have any dental problems, concerns or complaints?
6. Have any brothers or sisters had dental problems?

Wisconsin Community Fluoridation census is available from:

Bureau of Public Health
Attn: Oral Health Consultant
1414 E. Washington Avenue
Madison, WI 53703-3044

Oral Assessment Instruction Detail is available from:

Bureau of Health Care Financing
Attn: HealthCheck Coordinator
Post Office Box 309
Madison, WI 53701

DEPARTMENT OF HEALTH AND SOCIAL SERVICES
Division of Health
DOH-1002 (Rev.3/91)

APPENDIX 7

HEALTHCHECK INDIVIDUAL HEALTH HISTORY

| | | |
|--|--|--|
| <p style="text-align: center;"><i>Fill out one form for each person screened</i></p> | | CURRENT MEDICAL ASSISTANCE I.D. NUMBER PER CODE |
| NAME OF PATIENT | | DATE COMPLETED |
| ADDRESS | | NAME OF PARENT OR GUARDIAN |
| PHONE | | ADDRESS |
| BIRTHDATE | | PHONE |
| SCHOOL AND GRADE OR OCCUPATION | | |
| PHYSICIAN NAME AND ADDRESS | | |
| DENTIST NAME AND ADDRESS | | |

GENERAL HEALTH (Answer for All Ages)

| Office Use | Yes | No | Don't Know | |
|------------|-----|----|------------|---|
| 1 | | | | Has it been more than 12 months since this person had a general checkup by a physician? |
| 2 | | | | Has it been more than 12 months since a physician examined this person because of illness or injury? |
| 3 | | | | Has it been more than 12 months since this person had a general checkup by a dentist? |
| 4 | | | | Has it been more than 12 months since a dentist examined this person because of pain or injury? |
| 5 | | | | Is there anything about this person's health, growth or development that you are concerned or worried about? If YES, explain. |
| 6 | | | | Does this person always use a seatbelt or carseat in an automobile? |

DID THIS PERSON EVER HAVE OR DOES THIS PERSON NOW HAVE ANY OF THE FOLLOWING?

| Office Use | Yes | No | Don't Know | | Office Use | Yes | No | Don't Know | |
|------------|-----|----|------------|----------------------------------|------------|-----|----|------------|--------------------------------------|
| 7 | | | | Unexplained fever | 20 | | | | Vomiting or diarrhea |
| 8 | | | | Poor appetite or feeding problem | 21 | | | | Wheezing or noisy breathing |
| 9 | | | | Loss of weight | 22 | | | | Swollen joints |
| 10 | | | | Loss of consciousness, fainting | 23 | | | | Heart murmur |
| 11 | | | | Head Injury | 24 | | | | Frequent stomach aches |
| 12 | | | | Seizure, convulsions, fits | 25 | | | | Blood in bowel movements |
| 13 | | | | Frequent headaches | 26 | | | | Bladder, kidney, or urinary problems |
| 14 | | | | Eye trouble | 27 | | | | Blood in urine |
| 15 | | | | Earaches, draining ears | 28 | | | | Rashes, eczema, hives, skin problems |
| 16 | | | | Frequent nosebleeds | 29 | | | | Many bruises or bleedings |
| 17 | | | | Chronic cough | 30 | | | | Frequent stumbling, falling |
| 18 | | | | Hearing problems | 31 | | | | Frequent colds or infections |
| 19 | | | | Constipation | | | | | |

APPENDIX 7
HEALTHCHECK INDIVIDUAL HEALTH HISTORY FORM
 (continued)

| Office Use | Yes | No | Don't Know | |
|------------|-----|----|------------|---|
| 32 | | | | HAS THIS PERSON HAD ANY OF THE FOLLOWING? |
| | | | | Rubella (German measles) |
| | | | | Measles (Red) |
| | | | | Mumps |
| | | | | Rheumatic fever |
| 33 | | | | Did or does this person have allergies? If YES, describe. |
| 34 | | | | Did or does this person have asthma? |
| 35 | | | | Has this person had any serious accidents? If YES, describe. |
| 36 | | | | Has this person had any hospitalizations, operations, major illness? If YES, describe. |
| 37 | | | | Does this person now have any problems which you feel, or which a physician has told you, may be related to any one of the conditions 7 - 36? If YES, describe. |
| 38 | | | | Does this person OFTEN eat things which are not usually considered to be food? (Example: dirt, paint, chips, crayons, clay, starch, newspaper.) If YES, describe. |
| 39 | | | | Does this person have problems with toileting or toilet training? |
| 40 | | | | Does this person get along with family members and playmates? |
| 41 | | | | Does this person have difficulty learning? |
| 42 | | | | Does this person get into trouble in school or dislike school? |
| 43 | | | | Has this person taken prescription medicines in the last 12 months? For what? |
| 44 | | | | Has this person taken non-prescription medicines in the last 12 months? (Example: aspirin, antihistamines, vitamins, food supplements.) What? |
| 45 | | | | Has this person ever had a positive reaction to a tuberculosis test? |
| 46 | | | | Referred for Adolescent Review |
| 47 | | | | ANSWER FOR FEMALES BORN BEFORE 1972: Did the mother of this person take any medications to prevent miscarriage during this pregnancy? |

IMMUNIZATION HISTORY: Please give the date this person received each of the following:

| Type[Recommended Doses] | None | Dose 1 | Dose 2 | Dose 3 | Dose 4 | Dose 5 |
|---|------|--------|--------|--------|--------|--------|
| DTP (Diphtheria, tetanus, and whooping cough) [5 doses by school entrance] | | | | | | |
| Td (Tetanus) [every 10 years after school entrance] | | | | | | |
| Polio Oral (by mouth) [4 doses by school entrance] | | | | | | |
| Measles, Mumps, Rubella [2 doses by school entrance] | | | | | | |
| Hemophilus Influenza, type b [at 2, 4, 6 and 15 months] | | | | | | |

APPENDIX 7
HEALTHCHECK INDIVIDUAL HEALTH HISTORY FORM
(continued)

BEHAVIORAL/EMOTIONAL HEALTH

| OFFICE USE | YES | NO | DON'T KNOW | | | |
|--|---|----|---------------|---|--|--|
| 47 | | | | <p>Does this person have a history of either:</p> <ul style="list-style-type: none"> ● behavioral or emotional problems OR ● treatment for behavioral or emotional problems at a clinic or hospital? If YES for any, explain. | | |
| 48 | | | | <p>Has anyone in this person's family ever been treated or hospitalized for emotional problems such as: depression, anxiety, mood swings, suicide attempts, or alcohol or drug abuse? If YES for any, explain.</p> | | |
| 49 | | | | <p>Has this person ever abused alcohol and/or drugs? If YES, explain.</p> | | |
| 50 | <p><u>Has this person ever:</u></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () felt hopeless or depressed () had unexplained crying spells () planned or attempted suicide () had peculiar or bizarre thoughts () had trouble eating or sleeping [too much or too little] </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () had an excess of energy or activity () felt like hurting him/her self () displayed reckless or dangerous behavior () heard things no one else around them heard () show inappropriate emotions [reactions that don't make sense for the situation] </td> </tr> </table> | | | | <ul style="list-style-type: none"> () felt hopeless or depressed () had unexplained crying spells () planned or attempted suicide () had peculiar or bizarre thoughts () had trouble eating or sleeping [too much or too little] | <ul style="list-style-type: none"> () had an excess of energy or activity () felt like hurting him/her self () displayed reckless or dangerous behavior () heard things no one else around them heard () show inappropriate emotions [reactions that don't make sense for the situation] |
| <ul style="list-style-type: none"> () felt hopeless or depressed () had unexplained crying spells () planned or attempted suicide () had peculiar or bizarre thoughts () had trouble eating or sleeping [too much or too little] | <ul style="list-style-type: none"> () had an excess of energy or activity () felt like hurting him/her self () displayed reckless or dangerous behavior () heard things no one else around them heard () show inappropriate emotions [reactions that don't make sense for the situation] | | | | | |
| 51 | <p><u>Does this person have any of these problems at school?</u></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () poor grades () difficulty in making friends () frequent suspensions from school </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () fighting or arguing with peers or teachers () frequently lying or stealing () frequent cutting classes or playing hooky </td> </tr> </table> | | | | <ul style="list-style-type: none"> () poor grades () difficulty in making friends () frequent suspensions from school | <ul style="list-style-type: none"> () fighting or arguing with peers or teachers () frequently lying or stealing () frequent cutting classes or playing hooky |
| <ul style="list-style-type: none"> () poor grades () difficulty in making friends () frequent suspensions from school | <ul style="list-style-type: none"> () fighting or arguing with peers or teachers () frequently lying or stealing () frequent cutting classes or playing hooky | | | | | |
| 52 | <p><u>Has this person had any of the following problems at home or in the community?</u></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () withdrawing socially [doesn't want to be around other people] () lying or stealing () arguing or fighting with peers or brothers or sisters </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> () clinging excessively to a parent, teacher, or other person () running away from home () problems with police () refusing to follow instructions from parents, or obey the house rules, etc. </td> </tr> </table> | | | | <ul style="list-style-type: none"> () withdrawing socially [doesn't want to be around other people] () lying or stealing () arguing or fighting with peers or brothers or sisters | <ul style="list-style-type: none"> () clinging excessively to a parent, teacher, or other person () running away from home () problems with police () refusing to follow instructions from parents, or obey the house rules, etc. |
| <ul style="list-style-type: none"> () withdrawing socially [doesn't want to be around other people] () lying or stealing () arguing or fighting with peers or brothers or sisters | <ul style="list-style-type: none"> () clinging excessively to a parent, teacher, or other person () running away from home () problems with police () refusing to follow instructions from parents, or obey the house rules, etc. | | | | | |

Criteria For Referral For Further Assessment:

47. and 49. Refer for a psychiatric assessment if there is a positive response.
 48. Refer only if referred criteria are met for any other question.
 50. Refer for a psychiatric assessment if any responses are checked.
 51. and 52. Refer for a psychiatric assessment if two or more responses are checked.

APPENDIX 7
HEALTHCHECK INDIVIDUAL HEALTH HISTORY FORM
(continued)

PREGNANCY & DEVELOPMENT

(Answer for all Ages)

BIRTH ORDER of this person. Indicate by circling whether this person was the first, second, etc. Do not count still-born brothers or sisters.

| 1st | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th | 9th | 10th or over |
|----------------------------|-----|-----|------------|--|----------|---------|-------------|---------|--------------|
| MOTHER'S AGE AT THIS BIRTH | | | | Circle one. | Under 17 | 17 - 39 | 40 and over | Unknown | |
| FATHER'S AGE AT THIS BIRTH | | | | Circle one. | Under 17 | 17 - 39 | 40 and over | Unknown | |
| 53 | Yes | No | Don't Know | MOTHER'S PREGNANCY HISTORY <i>(Answer only for children UNDER 6 YEARS)</i> | | | | | |
| | | | | Was there any bleeding during this pregnancy? | | | | | |
| | | | | Was the baby born early? If so, how many weeks? | | | | | |
| | | | | Was there other difficulty or illness during this pregnancy? (Examples: rubella or german measles, high blood pressure, high blood sugar, sexually transmitted disease, etc.) If YES, describe. | | | | | |
| | | | | Were any X-rays taken during pregnancy? | | | | | |
| | | | | Were any prescription or other drugs taken during pregnancy? (Examples: tranquilizers, antibiotics, sedatives, medicines for vomiting, medicines - shot or oral - to prevent miscarriage or bleeding.) If YES, describe. | | | | | |
| | | | | Were any non-prescription medications taken during pregnancy? (Examples: vitamins, iron supplements, frequent aspirin, etc.) If YES, describe. | | | | | |
| | | | | Was there anything unusual about the labor or delivery? If YES, describe. | | | | | |
| 54 | | | | DEVELOPMENTAL MILESTONES <i>(Answer only for children UNDER 6 YEARS)</i> | | | | | |

Birthweight _____ lbs. _____ ozs. Length _____ inches

Check the appropriate time this child did each of the following:

| | | | | |
|---------------------------------|----------------------|-----------------------|----------------------|-------------------------------|
| Follow object with eyes: | Roll over: | Turn to voice: | Sit alone | Act shy with strangers |
| ____ Not yet | ____ Not yet | ____ Not yet | ____ Not yet | ____ Not yet |
| ____ Before one month | ____ Before 2 months | ____ Before 3 months | ____ Before 5 months | ____ Before 5 months |
| ____ 1 - 4 months | ____ 2 - 5 months | ____ 3 - 8 months | ____ 5 - 9 months | ____ 5 - 10 months |
| ____ After 4 months | ____ After 5 months | ____ After 8 months | ____ After 9 months | ____ After 10 months |

| | | | | |
|-----------------------|---------------------------|--------------------------------|-------------------------------|-----------------------|
| Walk alone: | Speak single word: | Speak simple sentences: | Eat finger food alone: | Use cup alone: |
| ____ Not yet | ____ Not yet | ____ Not yet | ____ Not yet | ____ Not yet |
| ____ Before 11 months | ____ Before 9 months | ____ Before 20 months | ____ Before 2 years | ____ Before 2 years |
| ____ 11 - 15 months | ____ 9 - 12 months | ____ 20 mo - 2 1/2 years | ____ After 2 years | ____ After 2 years |
| ____ After 15 months | ____ After 12 months | ____ After 2 1/2 years | | |

Permission is hereby granted for health screening for early detection of health problems for _____
(NAME OF PATIENT)

and for the release of resulting information to appropriate health care providers and health authorities. Permission is also granted to such health care providers and health authorities to release information to personnel conducting this health screening program.

Date ____ / ____ / ____ Signature and relationship to patient _____

1. Is this the way your baby eats most of the time? ☐ No ☐ Yes If no, why not? _____
2. What is fed to baby in a bottle? ☐ breast milk ☐ formula ☐ juices ☐ water ☐ cereal
☐ milk ☐ jello water ☐ tea ☐ other: _____
3. Check any problems baby has during feedings:
☐ chokes and gags ☐ is a fussy eater ☐ other: _____
4. Where does baby's drinking water come from? ☐ well ☐ city water ☐ bottled water ☐ don't know
5. How often does baby go to a babysitter or day care? _____ days a week ☐ never
 If baby goes to sitter or day care, are meals/food provided? ☐ No ☐ Yes
6. When you are short of money for baby's food or formula, what do you do? _____

STATE OF WISCONSIN
Completion of this form is voluntary
1-800-722-2295

CHILD'S FOOD RECORD (1-12 years of age)

Name _____ Date _____

Example: 8:30 am home sandwich - 2 slices whole wheat bread, 2 slices cheddar cheese, and 1 tablespoon butter
1 cup tomato soup made with 2% milk

| TIME | PLACE | AMOUNT AND FOOD/BEVERAGE EATEN |
|------|-------|--------------------------------|
| | | |

Office Use Only: Brd: Veg: Frt: Milk: Meat:

1. Is this the way this child eats most of the time? ___ No ___ Yes If no, why? _____
2. What foods does this child refuse to eat? _____
3. How often does this child eat away from home? ___ 1 to 2 times a week
 ___ 2 to 4 times a week ___ almost every day Where are these meals eaten? _____
4. Are mealtimes with this child usually pleasant? ___ No ___ Yes If no, why? _____
5. How many times in the last month did the child have problems getting enough food? _____

STATE OF WISCONSIN
1-800-722-2295
Completion of this form is voluntary

ADOLESCENT'S FOOD RECORD (13-20 years of age)

Name _____ Date _____

Example: 10:30 home donut, 4 oz apple juice

noon home sandwich - 2 slices whole wheat bread, 2 slices cheddar cheese, 1
tablespoon butter
1 cup (8 ounces) tomato soup made with 2% milk

| TIME | PLACE | AMOUNT AND FOOD/BEVERAGE EATEN |
|------|-------|--------------------------------|
| | | |

Office Use Only: Bread: Veg: Frt: Milk: Meat:

1. Is this the way you eat most of the time? ☐ No ☐ Yes If no, why? _____
2. What foods do you refuse to eat? _____
3. How often do you eat away from home? ☐ 1 to 2 times a week ☐ 2 to 4 times a week
☐ almost every day Where are these meals eaten? _____
4. Are you on a diet, following diet restrictions, or trying to control your weight? ☐ No ☐ Yes
5. How many times in the last month did you have problems getting enough food? _____

APPENDIX 8b

THE MODIFIED BASIC FOUR FOOD GROUPS

| FOOD NEEDS FOR CHILDREN | | SUGGESTED SERVING SIZES | | | |
|---|---------------------------|-------------------------|------------|------------|----------------|
| FOOD | NUMBER OF DAILY SERVINGS | 1-3 YRS. | 4-6 YRS. | 7-14 YRS. | TEENS & ADULTS |
| Milk or Milk Products | 3 or more servings | | | | |
| — Whole*, low or nonfat milk as a beverage or in food preparation, yogurt | | 2/3 c. | 3/4 c. | 1 c. | 1 c. |
| — Cheese | | 1 oz | 1 oz | 1 oz | 1 oz |
| * Recommended for children under 2 years of age | | | | | |
| Fruits and Vegetables | 4 or more servings | 4-6 tbs | 1/4-1/2 c. | 1/2 c. | 1/2 c. |
| — Vitamin C: citrus fruit or juice, tomatoes, broccoli, green pepper, berries | At least 1 serving | | | | 1 c. raw |
| — Dark greens: Dark leafy lettuce, greens, garden cress, watercress, bok choy, Brussel sprouts, cabbage, spinach, kale, swiss chard | At least 1 serving | | | | |
| — Other fruits and vegetables | 2 servings | | | | |
| Protein Foods | 4 or more servings | | | | |
| — Animal: | 2 or more servings | | | | |
| Meat, fish, poultry | | 1/2-1 oz | 1-2 oz | 2-3 oz | 3 oz |
| Egg | | 1 | 1 | 1 | 2 |
| — Plant: | 2 or more servings | | | | |
| Dried peas, beans, lentils | | 2-4 tbs | 1/4-1/2 c. | 1/2-3/4 c. | 3/4 c. |
| Soybean curd (tofu) | | 2 tbs | 2-4 tbs | 1/4 c. | 1/4 c. |
| Peanut butter | | 1 tbs | 1-2 tbs | 2 tbs | 2 tbs |
| Textured soy protein | | 1 tbs* | 1-2 tbs | 2 tbs | 2 tbs |
| Nuts or seeds | | 1 tbs** | 1-2 tbs | 2 tbs | 2 tbs |
| Whole Grain Bread & Cereals | 4 or more servings | | | | |
| — Breads (made with whole wheat, rye, oats, commeal, etc.), cooked whole grain | | 1/2-1 slice | 1 slice | 1 slice | 1 slice |
| — Cooked whole grain cereals: oatmeal, wheat, buckwheat, rice, cereals with wheat germ; brown rice or whole grain pasta products | | 4-6 tbs | 1/4-1/2 c. | 3/4 c. | 1/2 c. |
| — Dry whole grain cereals: shredded wheat, rice, oats, wheat or bran flake | | 1/2 oz | 1/2-1 oz | 1 oz | 1 oz |
| — Wheat germ or bran | | 1 tsp | 2 tsp | 1 tbs | 1 tbs |
| Fats and Oils | 1-2 servings | | | | |
| — Oils, shortenings, salad dressings, cream, sour cream, butter, bacon, fortified margarine, cream cheese | | 1 tsp | 2 tsp | 1 tbs | 1 tbs |

* Creamy only

** Use only finely ground or chopped to avoid choking

Additional food needs for pregnant and breastfeeding women include 4 or more adult servings of milk or milk products.

DAILY FOOD SUGGESTIONS FOR INFANTS

These suggestions are guidelines. They are daily totals not individual meal portions. Introduction of cereals should occur when the infant is developmentally ready. In addition, babies differ in food preferences and in quantities consumed.

| AGE OF INFANT | BREAST MILK OR IRON-FORTIFIED INFANT FORMULA | ENRICHED AND WHOLE-GRAIN BREADS AND CEREAL | | FRUITS AND VEGETABLES | | MEAT,POULTRY, FISH, LEGUMES | YOGURT, COTTAGE CHEESE, ICE CREAM, PUDDING, EGG YOLK |
|---------------------------|--|---|--|---|------------------------------|--------------------------------|---|
| | | INF. CEREAL (DRY) ¹ | BREAD, RICE, PASTAS | FRUITS/ VEGETABLES | INFANT JUICE ² | | |
| BIRTH- MONTH 5 | ONLY | | | | | | |
| MONTH 6 | 30 - 50 oz | 3 - 5 tbsp | 1/2 slice toast (for teething) ³ | | 2 - 6 oz | | |
| MONTH 7 | 30 - 32 oz | 3 - 5 tbsp | 1/2 slice toast (for teething) ³ | 2 - 5 tbsp | 2 - 6 oz | | |
| MONTH 8 | 29 - 31 oz | 5 - 9 tbsp | 1/2 slice toast (for teething) ³ | 1/2 - 1 c or 1 - 2 jars fruits & vegetables | 2 - 6 oz | | |
| MONTH 9 | 26 - 31 oz | 6 - 12 tbsp | 1 slice toast | 1/2 - 1 c fruits & vegetables | 2 - 6 oz | 1 tbsp | |
| MONTH 10 | 24 - 32 oz | 1/2 - 3/4 c | 1 slice or 1/2 - 3/4 c. cooked grain | 3/4 - 1 1/4 c | 2 - 6 oz | 1 - 2 tbsp | 1 - 2 tbsp |
| MONTH 11 | 24 - 32 oz | 1/2 - 3/4 c | 1 slice or 1/2 - 3/4 c. cooked grain | 3/4 - 1 1/4 c | 2 - 6 oz | 1 - 2 tbsp | 1 - 2 tbsp |
| MONTH 12 | 24 - 32 oz | 1/2 - 3/4 c | 1 slice or 1/2 - 3/4 c. cooked grain | 3/4 - 1 1/4 c | 2 - 6 oz | 1 - 2 tbsp | 1 - 2 tbsp |

APPENDIX 8c

¹ Iron-fortified infant cereals are recommended as the first solids introduced. Rice cereal is commonly introduced first because of its low allergic potential. Cereals may be mixed with breast milk or formula to help the infant adjust to the new texture and taste.

² Juice can be given when the baby can drink from a cup; juice should not be given by bottle.

³ If allergies run in the family, do not give your baby wheat products until approximately 8 months of age.

APPENDIX 9

Department of Health & Social Services
 Division of Health
 DOH-1062 (10/90)

HEALTHCHECK ADOLESCENT REVIEW

To be handed to adolescents 12 and over at the screening clinic.

Sometimes it is easier to talk about things this way. If you wish, circle YES or NO for each question and give this paper to the nurse... It will be returned to you.

| | | |
|---|-----|----|
| 1. Do you think something is wrong with your general health? | YES | NO |
| 2. Do you feel you have to exercise more than 1 hr every day or else you feel bad about yourself? | YES | NO |
| 3. Are you often upset? | YES | NO |
| 4. Do you think something is wrong with your body development? | YES | NO |
| 5. Do you think something is wrong with your weight and have you tried to lose or gain weight? How? | YES | NO |
| 6. Is something slowing your progress in school? | YES | NO |
| 7. Is something slowing your progress at work? | YES | NO |
| 8. Are you having difficulties at home? | YES | NO |
| 9. Do you have difficulty making friends when you are out? | YES | NO |
| 10. Do you think something is wrong with your sex feelings? | YES | NO |
| 11. Do you think something is wrong with your heart? | YES | NO |
| 12. Do you think something is wrong with your skin? | YES | NO |
| 13. Do you think something is wrong with your eyes? | YES | NO |
| 14. Do you cough much or have breathing trouble? | YES | NO |
| 15. Are you concerned about your stomach or bowels? | YES | NO |
| 16. Do you think you have cancer? Where? | YES | NO |
| 17. Does it "burn when you urinate?" | YES | NO |
| 18. Do you have muscle or joint pain? | YES | NO |
| 19. Do you have questions about drinking or use of drugs? | YES | NO |
| 20. Do you have questions about pregnancy or birth control? | YES | NO |
| 21. Do you have questions about discharge from your sex organs or sexually transmitted diseases? | YES | NO |
| 22. Do you have questions about masturbation? | YES | NO |

23. If you have questions or concerns about any of the following, we will be able to give you places and/or names to contact for further answers:

| | | | |
|---------------------------|----------------------|------------------------------------|---------------------|
| 1 Dating, Going Steady | 2 School Problems | 3 Birth Control | 4 Pregnancy |
| 5 Drugs | 6 Abortion | 7 Sexually Transmitted Diseases | 8 Weight Control |

MALES ONLY

| | | |
|--|-----|----|
| 24. Do you have concerns about "wet dreams?" | YES | NO |
| 25. Do you have concerns about size of your sex organ? | YES | NO |

FEMALES ONLY

| | | |
|--|-----|----|
| 26. Have you started your periods? When _____ When was your last period? _____ | YES | NO |
| 27. How often do you get them? _____ | | |
| 28. Do you have problems with your periods? | YES | NO |
| 29. Do you take any medicine for them? | YES | NO |
| 30. Have you ever had problems with a discharge, bleeding or anything else between your periods? | YES | NO |
| 31. Please answer the following if you think you are pregnant: | | |
| Do you live in a house built before 1950 where there is paint peeling? | YES | NO |
| Do you have a hobby that includes lead bullets, lead weights for fishing or lead glass? | YES | NO |
| Do you eat non-food items such as clay dirt, azarcon, Pay-loo-ah or Greta? | YES | NO |

ANY OTHER COMMENTS OR QUESTIONS?

DEPARTMENT OF HEALTH & SOCIAL SERVICES
Division of Health
DOH-1063 (11/91)

NAME OF RECIPIENT

(List natural or blood relatives)

*For each person, check those which apply.
Use NOTES section for additional
information.*

NOTES: (Other Illnesses, Disabilities Or Conditions That Run In Your Family That You Are Concerned About)

OTHER SIGNIFICANT INFORMATION:

APPENDIX 11
HEALTHCHECK REFERRAL FORM

DATE OF SCREENING: _____

RECIPIENT NAME: _____ MA-ID # _____

DATE OF REFERRAL APPOINTMENT: _____

REASON FOR REFERRAL: _____

REFERRED TO: _____

Provider Name, Address and/or Specialty

COMMENTS: _____


SIGNATURE: _____ DATE: _____
Screening Provider

APPENDIX 11A
HEALTHCHECK VERIFICATION CARD

FRONT

| HEALTHCHECK CARD | |
|---|-------------------------------------|
| This verifies that <u>Ima Recipient</u> received | |
| <small>(name)</small> | |
| a comprehensive HealthCheck screening on <u>7/1/93</u> | |
| <small>(date)</small> | |
| Your child should receive needed medical or dental follow-up services recommended by your HealthCheck provider. To get follow-up services, like dental sealants, you will need to show this card to the service provider. Take it with you to your child's medical and dental appointments. | |
| This card is good for one year. | |
| <u>Anytown Clinic</u> | <u>J. M. Provider</u> |
| <small>(Place of Service)</small> | <small>(Provider Signature)</small> |
| Department of Health and Social Services • Division of Health | |
| DOH 1112 (2/93) | |

BACK

| PREVENTION PAYS. | |
|--|-----------------------|
| Call for your next appointment | <u>MM/DD/YY</u> |
| | <small>(date)</small> |
| Comprehensive Screenings include: | |
| <ul style="list-style-type: none">• Health and Developmental Check• Physical Exam• Vision Test• Hearing Test• Oral Assessment• Needed Shots/Immunizations• Lab Tests | |
|  | |

APPENDIX 12a

Department of Health & Social Services
Division of Health
DOH 4024 (Rev 3/86)

State of Wisconsin

WIC MEDICAL REFERRAL FORM FOR

☐ Infant (to 1 yr.)

☐ Child (1-5 yrs)

PATIENT'S NAME _____ PARENT/CARETAKER'S NAME _____

ADDRESS _____

PHONE _____ BIRTHDATE _____ AGE _____ SEX: _____ MALE _____ FEMALE

The following information is required for referral to the WIC Program:

| | | |
|------------------------|---------------------|------------------------------------|
| Present wt: _____ | Hct: _____ % and/or | Infants Only: |
| Present lgth/ht: _____ | Hgb: _____ gm | Birthweight: _____ lbs. _____ oz. |
| Date taken: _____ | Date taken: _____ | Birthlength: _____ in. _____ 8ths. |
| | | Gestational age: _____ wks. |

Vitamin/Mineral Rx: _____ Formula/Milk Rx: _____

Please check (✓) any medical/nutritional condition which might (or has) influenced the health of this child.

☐ Lead poisoning

☐ Birth injury (i.e. cleft lip/palate)

☐ Frequent infections

_____ number of colds in last 6 months

_____ number of otitis media in last 6 months

_____ number of throat infections in last 6 months

☐ Diabetes, CP, CF

☐ Severe dental problems

☐ Clinical signs of nutrient deficiency:

Additional Diagnoses/Health Concerns: _____

Physician or Health Professional's Name _____

Address: _____

_____ Phone: _____

Medical Office/Clinic: _____

Signature: _____ Date: _____

Final eligibility is based on a combination of nutritional, financial and medical criteria which will be determined by the local WIC Project.

This is an Equal Opportunity Program. If you believe you have been discriminated against because of age, race, color, handicap, sex, creed, national origin, ancestry, sexual orientation, arrest or conviction record, marital status, or religion, write immediately to your local WIC project. If you are not satisfied or if you do not get a response in approximately 30 days, write to DHSS, Affirmative Action/Civil Rights Compliance Office, P.O. Box 7850, Madison, WI 53707.

LOCAL WIC PROJECT:

APPENDIX 12b

WIC MEDICAL REFERRAL FORM
FOR

☐ Pregnant Woman

☐ Breastfeeding Woman

PATIENT'S NAME _____

ADDRESS _____

PHONE _____ BIRTHDATE _____ AGE _____

The following information is required for referral to the WIC Program:

| ALL WOMEN: | ALL WOMEN: | PREGNANT: | BREASTFEEDING: |
|-------------------|---------------------|--------------------------|--------------------------|
| Present wt: _____ | Hct: _____ % and/or | E.D.C. _____ | Del. date: _____ |
| Present ht: _____ | Hgb: _____ gm | Wks gest: _____ | Gest. age: _____ wks. |
| Date taken: _____ | Date taken: _____ | Prepreg. wt.: _____ lbs. | Wt. gained: _____ lbs. |
| Vit/Min Rx: _____ | _____ | Wt. gained: _____ lbs. | Prepreg. wt.: _____ lbs. |

Please check (✓) any medical/nutritional condition which might (or has) influenced the outcome of this pregnancy.

| | |
|---|--|
| <input type="checkbox"/> Lead poisoning | <input type="checkbox"/> Chronic disease: _____ |
| <input type="checkbox"/> Previous stillbirth, miscarriage, abortion | <input type="checkbox"/> Hypertension, diabetes |
| <input type="checkbox"/> Previous premature delivery | <input type="checkbox"/> Late entry to OB care (after 1st trimester) |
| <input type="checkbox"/> Multiple birth or fetus | <input type="checkbox"/> Substance abuse: _____ |
| | <input type="checkbox"/> Therapeutic diet ordered: _____ |

Additional Diagnoses/Health Concerns: _____

Physician or Health Professional's Name _____

Address: _____

_____ Phone: _____

Medical Office/Clinic: _____

Signature: _____ Date: _____

Final eligibility is based on a combination of nutritional, financial and medical criteria which will be determined by the local WIC Project.

This is an Equal Opportunity Program. If you believe you have been discriminated against because of age, race, color, handicap, sex, creed, national origin, ancestry, sexual orientation, arrest or conviction record, marital status, or religion, write immediately to your local WIC project. If you are not satisfied or if you do not get a response in approximately 30 days, write to DHSS, Affirmative Action/Civil Rights Compliance Office, P.O. Box 7850, Madison, WI 53707.

LOCAL WIC PROJECT:

THANK YOU FOR YOUR COOPERATION

**APPENDIX 13
WISCONSIN LEAD TESTING RESOURCES**

Paint Testing and Environmental Evaluation:

Milwaukee Health Department, Environmental Health Unit evaluates lead hazards in Milwaukee residences where children have elevated blood lead levels: (414) 278-3538.

Local/county health departments may have limited capability to analyze lead in paint.

State Lab of Hygiene Toxicology Lab (608) 263-8160 and Milwaukee City Health Department (414) 278-3526 can test paint chips for lead content.

Blood:

Blood samples can be taken at any medical practice and in some local public health agencies and WIC clinics. For diagnostic blood lead analysis, these laboratories participate in national proficiency programs and have considerable experience:

| | |
|----------------------------------|----------------|
| State Lab, Toxicology | (608) 262-1146 |
| West Allis Hospital Laboratory | (414) 546-6313 |
| Milwaukee City Health Department | (414) 278-3526 |
| Milwaukee Children's Hospital | (414) 266-2500 |
| Marshfield Clinics | (715) 387-5317 |

Many of these labs, particularly the State Lab and Milwaukee City Health Department, provide advice on screening and blood testing.

Water: UW State Laboratory of Hygiene: (608) 262-1293

Department of Natural Resources certifies labs for water testing: (608) 266-0821 or DNR district offices.

Soil: UW Soils Lab: Madison (608) 262-4364 Milwaukee (414) 229-4894

Pottery: State Lab: (608) 262-1146
Milwaukee City Health Department Lab: (414) 278-3526

Occupational Exposures:

| | | |
|--------------------------------|------------|----------------|
| U.S. Department of Labor OSHA: | Milwaukee | (414) 297-3315 |
| | Appleton | (414) 734-4521 |
| | Madison | (608) 264-5388 |
| | Eau Claire | (715) 832-9019 |

Wisconsin Division of Health: (608) 266-9383
Milwaukee City Health Department: (414) 278-3538

Home Testing Equipment for Pottery and Painted Surfaces:

Frandon: (800) 359-9000
Hybrivet: (800) 262-LEAD
BGI: (617) 891-9380

General Information:

Wisconsin Division of Health: (608) 266-5885; regional offices or your local or county health department.

APPENDIX 13a
REPRINTED FROM PREVENTING LEAD POISONING IN YOUNG CHILDREN
A STATEMENT BY THE CENTERS FOR DISEASE CONTROL - OCTOBER, 1991

Screening Schedule

The following sections provide a minimum screening schedule for children aged 6 up to 36 and 36 to 72 months. The schedule is not rigid. Rather, it is a guide for pediatric health-care providers and screening programs to use in conjunction with other pertinent information in determining when an individual child should be tested.

Children six up to 36 months of age:

A questionnaire should be used at each routine office visit to assess the potential for high-dose lead exposure and, therefore, the appropriate frequency of screening.

- ***Schedule if the child is at low risk for high-dose lead exposure by questionnaire:***

A child at low risk for exposure to high-dose lead sources by questionnaire should have an initial blood lead test at 12 months of age.

If the 12-month blood lead result is $<10 \mu\text{g/dL}$, the child should be retested at 24 months if possible, since that is when blood lead levels peak.

If a blood lead test result is $10\text{-}14 \mu\text{g/dL}$, the child should be retested every three to four months. After two consecutive measurements are $< 10 \mu\text{g/dL}$ or three are $<15 \mu\text{g/dL}$, the child should be retested in a year.

If any blood lead test result is $\geq 15 \mu\text{g/dL}$, the child needs individual case management, which includes retesting the child at least every three to four months.

- ***Schedule if the child is at high risk for high-dose lead exposure by questionnaire:***

A child at high risk for exposure to high-dose lead sources by questionnaire should have an initial blood lead test at six months of age.

If the initial blood lead result is $<10 \mu\text{g/dL}$, the child should be rescreened every six months. After two subsequent consecutive measurements are $<10 \mu\text{g/dL}$ or three are $<15 \mu\text{g/dL}$, testing frequency can be decreased to once a year.

If a blood lead test result is $10\text{-}14 \mu\text{g/dL}$, the child should be screened every three to four months. Once two subsequent consecutive measurements are $<10 \mu\text{g/dL}$ or three are $<15 \mu\text{g/dL}$, testing frequency can be decreased to once a year.

If any blood lead test result is $\geq 15 \mu\text{g/dL}$, the child needs individual case management, which includes retesting the child at least every three to four months.

Children ≥ 36 months and < 72 months of age:

As for younger children, a questionnaire should be used at each routine office visit of children from 36 to 72 months of age. Any child at high risk by questionnaire who has not previously had a blood lead test should be tested. All children who have had venous blood lead tests $\geq 15 \mu\text{g/dL}$ or who are at high risk by questionnaire should be screened at least once a year until their sixth birthday (age 72 months) or later, if indicated (for example, a developmentally delayed child with pica). Children should also be rescreened any time history suggests exposure has increased. Children with blood lead levels $\geq 15 \mu\text{g/dL}$ should receive followup as described below.

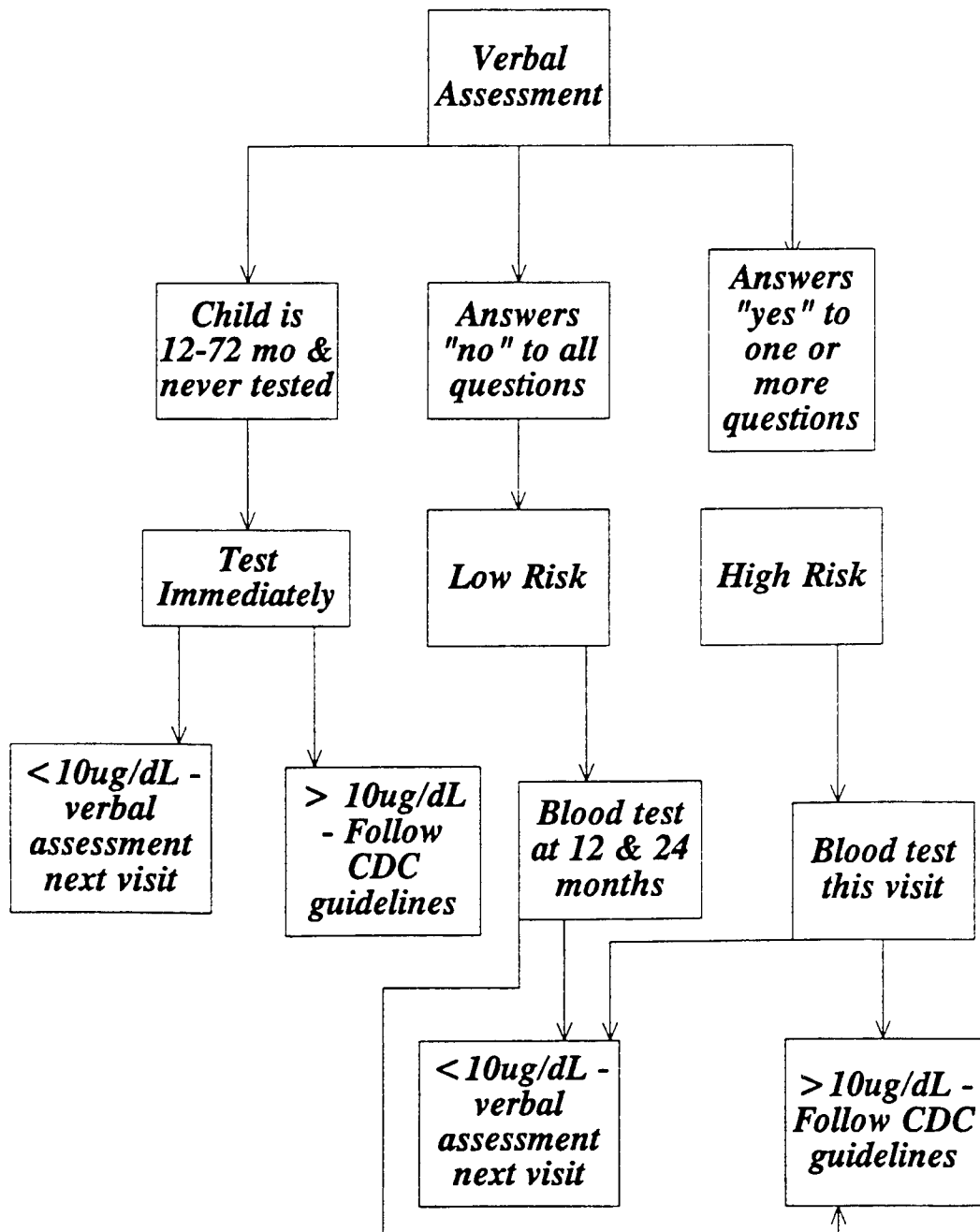
Followup of children with blood lead levels ≥ 15 $\mu\text{g/dL}$:

Followup of children with blood lead levels ≥ 15 $\mu\text{g/dL}$ is briefly summarized below. In general, such children should receive blood lead tests at least every three to four months.

- **If the blood lead level is 15-19 $\mu\text{g/dL}$,** the child should be screened every three to four months, the family should be given education and nutritional counseling and a detailed environmental history should be taken to identify any obvious sources or pathways of lead exposure. When the venous blood lead level is in this range in two consecutive tests three to four months apart, environmental investigation and abatement should be conducted, if resources permit.
- **If the blood lead level is ≥ 20 $\mu\text{g/dL}$,** the child should be given a repeat test for confirmation. If the venous blood lead level is confirmed to be ≥ 20 $\mu\text{g/dL}$, the child should be referred for medical evaluation and followup. Such children should continue to receive blood lead tests every three to four months or more often if indicated. Children with blood lead levels ≥ 45 $\mu\text{g/dL}$ must receive urgent medical and environmental followup, preferably at a clinic with a staff experienced in dealing with this disease. Symptomatic lead poisoning or a venous blood lead concentration ≥ 70 $\mu\text{g/dL}$ is a medical emergency, requiring immediate inpatient chelation therapy.

APPENDIX 13b
LEAD SCREENING GUIDELINES

**LEAD
SCREENING
(AGE 6-72
MONTHS)**



APPENDIX 13c
QUESTIONS FOR LEAD SCREENING - RISK ASSESSMENT

Beginning at six months of age and at each visit thereafter, the provider must discuss with the child's parent or guardian childhood lead poisoning interventions and assess the child's risk for exposure. Ask the following types of questions at a minimum.

- Does your child live in or regularly visit an older house built before 1960? Was your child's day care center, preschool, or babysitter's home built before 1960? Does the house have peeling or chipping paint?
- Does your child live in a house built before 1960 with recent, ongoing or planned renovation or remodelling?
- Have any of your children or their playmates had lead poisoning?
- Does your child frequently come in contact with an adult who works with lead? Examples are construction, welding, pottery (or other trades practiced in your community).
- Does your child live near a lead smelter, battery recycling plant, or other industry likely to release lead such as (give examples in your community)?
- Do you give your child any home or folk remedies which may contain lead?
- Does your child live near a heavily travelled major highway where soil and dust may be contaminated with lead?
- Does your home's plumbing have lead pipes or copper with lead solder joints?
- Ask any additional questions that may be specific to situations which exist in a particular community.

If the answer to any question is positive, a child is considered high risk for high doses of lead exposure. One additional question that should also be asked for determining risk is:

- When, if ever, did your child have a blood lead test done?

APPENDIX 14 HIGH RISK FACTORS FOR HEARING LOSS IN NEONATES AND INFANTS

HIGH RISK FACTORS FOR HEARING LOSS IN NEONATES AND INFANTS

In 1990 the Joint Committee on Infant Hearing*, in response to recent research and new legislation (P.L. 99.457), expanded and clarified the risk criteria for hearing loss they proposed in 1982. Because moderate to severe sensorineural hearing loss can be confirmed in 2.5% to 5.0% of neonates manifesting any of the previously published risk criteria, audiological testing of this group by six months of age is warranted. The Program for Children with Special Health Care Needs (CSHCN) recommends that neonates or infants who have one or more of the risk factors should be referred to a qualified audiologist for hearing screening.

A. Risk Criteria: Neonates (birth - 28 days)

The risk factors that identify those neonates who are at-risk for sensorineural hearing impairment include the following:

1. **Family history of congenital or delayed onset childhood sensorineural impairment.
2. Congenital infection known or suspected to be associated with sensorineural hearing impairment such as toxoplasmosis, syphilis, rubella, cytomegalovirus and herpes.
3. Craniofacial anomalies including morphologic abnormalities of the pinna and ear canal, absent philtrum, low hairline, et-cetera.
4. Birth weight less than 1500 grams (-3.3 lbs.).
5. Hyperbilirubinemia at a level exceeding indication for exchange transfusion.
6. Ototoxic medications including but not limited to the aminoglycosides used for more than 5 days (e.g., gentamicin, tobramycin, kanamycin, streptomycin) and loop diuretics used in combination with aminoglycosides.
7. Bacterial meningitis.
8. Severe depression at birth, which may include infants with Apgar scores of 0-3 at 5 minutes or those who fail to initiate spontaneous respiration by 10 minutes or those with hypotonia persisting to 2 hours of age.
9. Prolonged mechanical ventilation for a duration equal to or greater than 10 days (e.g., persistent pulmonary hypertension).
10. Stigmata or other findings associated with a syndrome known to include sensorineural hearing loss (e.g., Waardenburg or Usher's Syndrome).

B. Risk Criteria: Infants (29 days - 2 years)

The factors that identify those infants who are at-risk for sensorineural hearing impairment include the following:

1. Parent/caregiver concern regarding hearing, speech, language, and/or developmental delay.
2. Bacterial meningitis.
3. Neonatal risk factors that may be associated with progressive sensorineural hearing loss (e.g., cytomegalovirus, prolonged mechanical ventilation and inherited disorders).
4. Head trauma especially with either longitudinal or transverse fracture of the temporal bone.
5. Stigmata or other findings associated with syndromes known to include sensorineural hearing loss (e.g., Waardenburg or Usher's Syndrome).
6. Ototoxic medications including but not limited to the aminoglycosides used for more than 5 days (e.g., gentamicin, tobramycin, kanamycin, streptomycin) and loop diuretics used in combination with aminoglycosides).
7. Children with neurodegenerative disorders such as neurofibromatosis, myoclonic epilepsy, Werdnig-Hoffman disease, Tay-Sach's disease, infantile Gaucher's disease, Nieman-Pick disease, any metachromatic leukodystrophy, or any infantile demyelinating neuropathy.
8. Childhood infectious diseases known to be associated with the sensorineural hearing loss (e.g., mumps, measles).

*The 1990 Joint Committee was represented by the following: American Speech-Language-Hearing Association; American Academy of Otolaryngology-Head and Neck Surgery; American Academy of Pediatrics; Council on Education of the Deaf; Directors of Speech and Hearing Programs in State Health and Welfare Agencies.

**This criteria pertains ONLY to relatives of the child who had a permanent hearing loss which began in the first five years of life, and required the use of a hearing aid and/or special education.





APPENDIX 14a

DEPARTMENT OF HEALTH & SOCIAL SERVICES
Division of Health
DOH 1067 (5/91)





STATE OF WISCONSIN

YOUR CHILD'S SPEECH AND HEARING

INSTRUCTIONS: Read each question through the child's age group and check YES or NO. Add the total number of NOs. If you obtain 2 or more NOs within an age level, or three or more NOs in all age groups through the child's age group refer for audiological and communicative screening/assessment.

| Check One ✓ YES NO | | Hearing and Understanding | Child's Age | Talking | Check One ✓ YES NO | |
|-----------------------|--|---|--|---|-----------------------|--|
| | | <p>Does your child listen to speech?</p> <p>Does your child startle or cry at noises?</p> <p>Does your child awaken at loud sounds?</p> | <p>BIRTH</p>  | <p>Does your child make pleasure sounds?</p> <p>When you play with your child, does he/she look at you, look away, & then look again?</p> | | |
| | | <p>Does your child turn to you when you speak?</p> <p>Does your child smile when spoken to?</p> <p>Does your child seem to recognize your voice and quiet down if crying?</p> | <p>0-3 MONTHS</p>  | <p>Does your child repeat the same sounds a lot (cooing, gooing)?</p> <p>Does your child cry differently for different needs?</p> <p>Does your child smile when he/she sees you?</p> | | |
| | | <p>Does your child respond to "no"?</p> <p>Changes in your tone of voice?</p> <p>Does your child look around for the source of new sounds, e.g., the doorbell, vacuum, dog barking?</p> <p>Does your child notice toys that make sound?</p> | <p>4-6 MONTHS</p>  | <p>Does your child's babbling sound more speech-like with lots of different sounds, including p, b, and m?</p> <p>Does your child tell you (by sound or gesture) when he/she wants you to do something again?</p> <p>Does your child make gurgling sounds when left alone? When playing with you?</p> | | |
| | | <p>Does your child recognize words for common items like "cup," "shoe," "juice"?</p> <p>Has your child begun to respond to requests ("come here," "want more")?</p> | <p>7 MONTHS-1 YEAR</p>  | <p>Does your child have 1 or 2 words (bye-bye, dada, mama, no) although they may not be clear?</p> | | |
| | | <p>Does your child enjoy games like peek-a-boo and pat-a-cake?</p> <p>Does your child turn or look up when you call his or her name?</p> <p>Does your child listen when spoken to?</p> | | <p>Does your child's babbling have both long and short groups of sounds such as "tata upup bibibibi"?</p> <p>Does your child imitate different speech sounds?</p> <p>Does your child use speech or non-crying sounds to get and keep your attention?</p> | | |

APPENDIX 14a
YOUR CHILD'S SPEECH AND HEARING
(continued)

| Check One ✓ YES NO | | Hearing and Understanding | Child's Age | Talking | Check One ✓ YES NO | |
|-----------------------|--|--|--|--|-----------------------|--|
| | | <p>Can your child point to pictures in a book when they are named?</p> <p>Does your child point to a few body parts when asked?</p> <p>Can your child follow simple commands and understand simple questions ("Roll the ball," "Kiss the baby," "Where's your shoe?")?</p> <p>Does your child listen to simple stories, songs, and rhymes?</p> | <p align="center">1-2 YEARS</p>  | <p>Is your child saying more and more words every month?</p> <p>Does your child use some 1-2 word questions ("where kitty?" "go bye-bye?" "what's that?")?</p> <p>Does your child put 2 words together ("more cookie," "no juice," "mommy block")?</p> <p>Does your child use many different consonant sounds at the beginning of words?</p> | | |
| | | <p>Does your child understand differences in meaning ("go-stop"; "in-on"; "big-little"; "up-down")?</p> <p>Does your child continue to notice sounds (telephone ringing, television sound, knocking at the door)?</p> <p>Can your child follow two requests ("get the ball and put it on the table")?</p> | <p align="center">2-3 YEARS</p>  | <p>Does your child have a word for almost everything?</p> <p>Does your child use 2-3 word "sentences" to talk about and ask for things?</p> <p>Do you understand your child's speech most of the time?</p> <p>Does your child often ask for or direct your attention to objects by naming them?</p> | | |
| | | <p>Does your child hear you when you call from another room?</p> <p>Does your child hear television or radio at the same loudness level as other members of the family?</p> <p>Does your child answer simple "who," "what," "where," "why" questions?</p> | <p align="center">3-4 YEARS</p>  | <p>Does your child talk about what he/she does at school or a friends' homes?</p> <p>Does your child say most sounds correctly except a few, like r, l, th and s?</p> <p>Does your child usually talk easily without repeating syllables or words?</p> <p>Do people outside your family usually understand your child's speech?</p> <p>Does your child use a lot of sentences that have 4 or more words?</p> | | |
| | | <p>Does your child hear and understand most of what is said at home and in school?</p> <p>Does everyone who knows your child think he/she hears well (teacher, baby sitter, grandparent, etc.)?</p> <p>Does your child pay attention to a story and answer simple questions about it?</p> | <p align="center">4-5 YEARS</p>  | <p>Does your child communicate easily with other children and adults?</p> <p>Does your child say all sounds correctly except maybe one or two?</p> <p>Does your child use the same grammar as the rest of the family?</p> | | |
| | | | | <p>Does your child's voice sound clear like other children's?</p> <p>Does your child use sentences that give lots of details (e.g., "I have two red balls at home")?</p> <p>Can your child tell you a story and stick pretty much to the topic?</p> | | |
| | | Total | | Total | | |

APPENDIX 15
SCREENING SCHEDULE FOR PEDIATRIC EYE PROBLEMS

| Screening schedule for pediatric eye problems By incorporating the following screening procedures into your program of well-child checks, you'll be able to make the earliest possible referrals for strabismus, amblyopia, and other serious eye problems, which you may encounter. | | |
|---|--|---|
| Age | Recommended procedures | Refer to an ophthalmologist if you find: |
| Newborn (nursery exam) | Consider history, examine external ocular structures. Assess infant's ability to follow your face. Perform red reflex gemini test. Try to examine fundi. | Any impediment to flow of light to the retina, infection, malformation, corneal abnormalities, or photophobia. |
| 2 months | Check external ocular structures. Perform red reflex gemini test. Test pupillary reflexes. | Any condition listed above or abnormal pupillary response. |
| 3 - 4 months | Ask parent if child's eyes always seem aligned and appear to be working together. Examine external ocular structures. Perform red reflex gemini/corneal light reflex test and cover test. Test pupillary reflexes. | Any condition listed above.* |
| 6 months | Update history. If history is negative, perform red reflex gemini/corneal light reflex test and cover test, test pupillary reflexes and examine fundi. | Any condition listed above or any indication of misalignment or abnormal eye movement. |
| 6 months to 2 - 3 years | Update history. Perform red reflex gemini/corneal light reflex test and cover test. | Any condition listed above. |
| 2 - 3 years (when child begins to become verbal) | Update history. If negative, perform red reflex gemini/corneal light reflex test and cover test. Test visual acuity in each eye separately with Allen picture cards. | Any condition listed above or test results suggesting a great difference in visual acuity between the two eyes.** |
| 3 - 4 years (approximately) | Same as above, but consider using E game or HOTV chart to test visual acuity. | Any condition listed above.** |
| 5 years (or when child becomes literate) | Same as above, but consider using a standard Snellen's chart to assess visual acuity. | Any condition listed above.** |
| *You might want to refer if you find any indication of misalignment or abnormal eye movement; at least plan to recheck your finding before 6 months of age. **A difference of 5 ft in the Allen picture card test or of two lines in the E game, HOTV chart, or Snellen's chart indicates a significant difference in visual acuity. | | |

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE

SECTION A - Resources Available from EDS

1. Bureau of Health Care Financing Publications - The following publications may be obtained by writing to the address listed in Appendix 3 of Part A of the WMAF Provider Handbook.
 - a. Wisconsin Medical Assistance Provider Handbook
Handbooks include procedure guidelines and billing instructions for all providers and for specific provider types in the Wisconsin Medical Assistance Program. Do not send orders to the Bureau of Health Care Financing.
 - b. Maximum Allowable Fee Schedules
Procedure codes and maximum allowable fees for specific provider types participating in the Wisconsin Medical Assistance Program.
 - c. Provider Bulletins (A Subscription Service)
A set of individual bulletins issued periodically. Current information regarding changes or clarifications of new and existing Medical Assistance policies and procedures.

* Fee

SECTION B - Resources Available Directly from State Agencies

1. DEPARTMENT OF HEALTH AND SOCIAL SERVICES

- a. Bureau of Health Care Financing Publications* - Available from the Bureau of Health Care Financing at the address listed below.

| | <u>Document #</u> |
|--|-------------------|
| - HealthCheck Outreach/Case Management Providers by County | DOH 1002 |
| - HealthCheck Individual Health History Form | POH 1007 |
| - HealthCheck Brochure (English) | POH 1007S |
| - HealthCheck Brochure (Spanish) | POH 1007H |
| - HealthCheck Brochure (Hmong) | POH 1038 |
| - Oral Assessment Instruction | DOH 1061 |
| - HealthCheck Periodicity Table | DOH 1062 |
| - HealthCheck Adolescent Review Form | DOH 1063 |
| - HealthCheck Family History | DOH 1066 |
| - <u>Infant Food Record (0-12 Months of Age)</u> | DOH 1066A |
| - <u>Child's Food Record (1-12 Years of Age)</u> | <u>DOH 1066B</u> |
| - <u>Adolescent Food Record (13-20 Years of Age)</u> | DOH 1067 |
| - Your Child's Speech and Hearing | POH 1030 |
| - Daily Food Suggestions for Infants | POH 1031 |
| - Modified Basic Four Food Groups | POH 1033 |
| - Screening Schedule for Pediatric Eye Problems | POH 4535 |
| - Preventing Childhood Lead Poisoning | POH 4529 |
| - Renovating Your House | |

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

Section B - Resources Available Directly from State Agencies (continued)

| | |
|---|-----------|
| - HealthCheck Poster (8 1/2 x 14") | POH 1041 |
| - HealthCheck Check Stuffer/Handbill | POH 1041A |
| - HealthCheck Bus Poster (14 x 28) | POH 1041B |
| - HealthCheck Stickers | POH 1041C |
| - HealthCheck Logo Sheet | POH 1041D |
| - HealthCheck Periodicity Poster | POH 1042 |
| - <u>HealthCheck Note Pad</u> | DOH 1103 |
| - <u>HealthCheck Verification Card (100/packet)</u> | DOH 1112 |

Age Specific HealthCheck Documentation Forms* (by Memee K. Chun, M.D.)

| | |
|---------------------------------------|-----------|
| - 3-4 Weeks | DOH 1068A |
| - 6-8 Weeks | DOH 1068B |
| - 4 Months | DOH 1068C |
| - 6 Months | DOH 1068D |
| - 9 Months | DOH 1068E |
| - 12 Months | DOH 1068F |
| - 15 Months | DOH 1068G |
| - 18 Months | DOH 1068H |
| - 24 Months | DOH 1068I |
| - 3-5 Years (preschool) | DOH 1068J |
| - 6-12 Years (elementary school) | |
| DOH 1068K | |
| - 13-20 Years (teenage) | DOH 1068L |
| - Teenager Confidential Health Survey | DOH 1068M |

* No Charge

Available from: Wisconsin Division of Health
Bureau of Health Care Financing
Forms Publication
Post Office Box 309
Madison, WI 53701-0309

- b. Family and Community Health - Maternal and child health materials are available from Wisconsin's Division of Health - Family and Community Health, Family Health Unit, at the address listed below.

- Report of the Second Task Force on Blood Pressure Control in Children (1987)
- Chlamydia Trachomatis Risk Assessment Checklist and Policies/Protocols.
- Nutrition Screening and Assessment Manual (0-5 Years)
- Family Health Resource Catalog and order form

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

Section B - Resources Available Directly from State Agencies (continued)

- Helping Baby Grow: Month by Month (Parents) - A food guide for parents of children 1-5 years of age #4029
- The first 12 months: A guide to feeding your baby (Parents) #4030
- Healthy Teeth for Happy Smiles (Parents) - A dental pamphlet for parents of infants and young children #4078

* No Charge

Available From: Wisconsin Division of Health
 Bureau of Public Health
 Family Health Unit
 1 West Wilson Street
 Post Office Box 309
 Madison, WI 53701-0309

c. Division of Community Services

- Licensing Rules for Group and Family Day Care Centers (10/84)

Available From: Wisconsin Division of Community Services
 1 West Wilson Street, Room 465
 Madison, WI 53701

d. Bureau of Public Health, Communicable Disease Prevention and Control Unit

- Information and Recommendations for child care and pediatric AIDS, HIV Infections and Related Conditions #4200
- Educators Guide to AIDS & Other STD's #4263

Available from: Wisconsin Division of Health
 Bureau of Public Health
 Communicable Disease Prevention and Control Unit
 1414 E. Washington Avenue
 Madison, WI 53703-3044

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

Section B - Resources Available Directly from State Agencies (continued)

2. DEPARTMENT OF PUBLIC INSTRUCTION

Document #

- | | |
|---|-------|
| - A Guide to Curriculum Planning in Health Education (1987 Reprint) | #6102 |
| - Instructions about AIDS in Wisconsin Schools (1988) | #8248 |
| - Dealing with Child Sexual Assault and Abuse: A Resource and Planning Guide (1989 Reprint) | #6509 |
| - Suicide Prevention: A Resource and Planning Guide (1988 Reprint) | #6517 |
| - Educational Assessment of Emotional Disturbance: An Evaluation Guide (1990) | #0452 |

All Orders Must be Accompanied by Personal Check or Money Order, or call with Visa or Master Card Orders. Catalog Available.

Available From: Publications Sales
 Wisconsin Department of Public Instruction
 Drawer 179
 Milwaukee, WI 53293-0179
 Customer Service: (800) 243-8782
 Fax: (608) 267-1052

SECTION C - Resources Available from National Organizations

1. National Society for the Prevention of Blindness

- Guidelines for School and Preschool Vision Screening. Reprint available after 4/91.

a. Prevent Blindness - Wisconsin

- Most Current Guidelines Used Throughout the State

* Fee

Available From: National Society to Prevent Blindness
 759 North Milwaukee Street
 Milwaukee, WI 53202
 (414) 765-0505

2. American Heart Association

- Cholesterol Tracking Record

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

- Prevention of Rheumatic Fever: A Statement for Health Professionals (1988 Revised)
- Diet in the Healthy Child (1983)
- Dietary Treatment for High Blood Pressure and High Cholesterol for the Patient
- Dietary Treatment for Increased Blood Pressure and Increased Cholesterol for the Counselors

Available From: American Heart Association
795 North Van Buren Street
Milwaukee, WI 53202
1-800-242-9236

3. American Academy of Pediatrics

- | | <u>Document #</u> |
|--|-------------------|
| - Guidelines for Health Supervision - 2nd Edition (1988) Spiral bound, 22 cue cards | MA 0021* |
| - Substance Abuse: A Self-Teaching Guide for Health Professionals (1988) Softcover | MA 0036* |
| - Adolescent Sexuality: Guides for Professional Involvement (1988). Two-volume - 3 Ring Binder Set. | MA 0040 |
| - Pediatric Nutrition Handbook - 2nd Edition (1985) | MA 0020 |
| - Child Sexual Abuse: What It Is and How to Prevent It (100 copies) | HE 0029* |
| - Health Care for Children of Migrant Families (10/89) | HE 9166 |
| - Health Needs of Homeless Children (12/88) | RE 8124 |
| - Adolescent Health Update - Physical Assessment of Early Adolescent (Tanner Sex Maturity Ratings - 1989) | HE 0091 |

* Member and Nonmember fee(s).

Available From: Publications Department
141 Northwest Point Boulevard
Post Office Box Box 927
Elk Grove Village, IL 60009-0927
(708) 228-5005 (Catalog available)

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

U.S. GOVERNMENT PRINTING OFFICE

- Federal Health Services Publications Catalog

Available From: U.S. Government Printing Office
Washington, DC 20402-9325
(202) 783-3238 (Order and Information Desk)
(202) 275-3634 (For Updates on Publications)

* No Charge

- Health Information Resources in Federal Government: Year 2000 Priorities - 5th Edition (1991)

* Fee

Available From: National Center for Health Information
Post Office Box 1133
Washington, DC 20013-1133
Telephone: 1-800-336-4797
301-565-4167

JOHN MUIR MEDICAL CENTER - A catalog of entries (613 audiovisuals) is available from John Muir Medical Center at the address listed below.

- Babies at Risk - The Growing Tragedy of Babies Being Born Malnourished or Drug Addicted
- The Miracle of Birth
- New Parents, New Baby
- Parents Guide to Quality Child Care

* Fee

Available From: John Muir Medical Center
1601 Ygnacio Valley Road
Walnut Creek, CA 94598
(415) 947-5303
Fax: (415) 947-5341

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

OTHER RESOURCES

- W.I.C. (Women's, Infant's and Children's). WIC Referral Forms are available from the WIC Program Project or your local Health Department
- Risking the Future: Adolescent Sexuality, Pregnancy and Childbearing Vol. 1 and 2 (1987) * Catalog Available

Available From: National Academy Press
Publications Division of National Academy of Science
2101 Constitution Avenue Northwest
Washington, DC 20418
Attn: Order Department
Telephone: (202) 334-2000

- Mentoring Manual/Handbook: A guide to Program Development and Implementation (1989) Resource for mentoring disadvantaged youth

* Fee, no purchase orders or charges accepted.

Available From: Abell Foundation
210 North Charles Street #1116
Baltimore, MD 21201
(301) 547-1300

- Teaching Decision Making to Adolescents: A Critical Review (1989)

* Publication List Available

Available From: Carnegie Council on Adolescent Development
2400 North Street Northwest Floor 6
Washington, DC 20036
Telephone: 202-429-7979
Fax: 202-775-0134

- Make a Life for Yourself (1988 Revision) * Catalog Available

* Minimal Cost

Available From: Center for Population Options
1025 Vermont Avenue Northwest #210
Washington, DC 20005
Telephone: (202) 347-5700

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

- Safe State, Safe Teen Counseling Guide (1989)

Available From: Massachusetts Dept. of Public Health
 Statewide Comprehensive Injury Prevention Program
 150 Tremont Street, 3rd Floor
 Boston, MA 02117
 Telephone: (617) 727-1246

MODEL ADOLESCENT HEALTH SCREENING/ASSESSMENT TOOLS

- Health History and Physician Exam

Available From: Operation Fresh Start
 Attn: Susan Bunge-Quigley
 1925 Winnebago Street
 Madison, WI 53704
 Telephone: (608) 244-4721

- Adolescent Review (History Supplement)

Available From: Wisconsin Division of Health
 Attn: Family and Community Health Section
 Post Office Box 309
 1 West Wilson Street
 Madison, WI 53701-0309
 Telephone: (608) 266-0220

- Adolescent Health Risk Appraisal

Available From: Waukesha County Department of Health
 Attn: Beth Heller
 325 East Broadway
 Waukesha, WI 53186
 Telephone: (414) 549-3012

- Teen Health Assessment Form - Teen Health Services

Available From: LaCrosse Lutheran Hospital
 Attn: Brian Theiker - Teen Health Service
 1910 South Avenue
 LaCrosse, WI 54601
 Telephone: (608) 785-0530

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

ADOLESCENT NEEDS ASSESSMENT TOOLS LISTED IN WISCONSIN

Youth Risk Behavior Survey - Center for Disease Control. This tool was administered by the Department of Public Instruction to a sampling of grades 9-12 in the Spring of 1990.

Available From: Department of Public Instruction
Attn: Barbara Nehls-Lowe
125 South Webster Street, 4th Floor
Madison, WI 53707

Teen Assessment Project - University of Wisconsin Extension
Through a statewide youth initiative, the cooperative extension works with schools and communities to do a needs assessment and analysis of data. Surveys were completed in schools in the following counties:

| | | |
|----------|----------|-----------|
| Juneau | Oconto | Grant |
| Clark | Adams | Ashland |
| Forest | Florence | Jefferson |
| Oneida | Vilas | Langlade |
| Marathon | | |

* Minimal cost

Available From: University of Wisconsin
Department of Child and Family Studies
Attn: Stephen Small
Madison, WI 53706

or

Contact your local Cooperative Extension agent.

SECTION D - Other

Referral Forms:

HealthCheck referral forms can be obtained by submitting a written request to:

EDS
Attn: Claim Reorder
6406 Bridge Road
Madison, WI 53784-0003

(continued)

APPENDIX 16
HEALTHCHECK RESOURCE GUIDE
(continued)

SECTION C - Resources Available from National Organizations (continued)

****Allen Picture Cards** For use in doing vision testing with 2-3 year olds. May be ordered from:

Herslof Optical
University Station Clinics
2880 University Avenue
Madison, WI 53705

**** There is a charge for these cards.**

Denver 2 Developmental Kit

Denver Developmental Materials, Inc.
P.O. Box 6919
Denver, CO 80206-0919
Telephone: (303) 355-4729

*** There is a charge for this kit.**

APPENDIX 17
HEALTHCHECK SERVICES CODES

ALLOWABLE PLACE OF SERVICE

| <u>Code</u> | <u>Description</u> |
|-------------|---------------------|
| 0 | Other |
| 2 | Outpatient Hospital |
| 3 | Office |
| 4 | Home |

ALLOWABLE TYPE OF SERVICE

| <u>Code</u> | <u>Description</u> |
|-------------|--------------------|
| 1 | Medical |
| 5 | Lab |
| 9 | Other |

NOTE: Refer to Appendix 18a and 18b to identify allowable place of service and type of service codes for specific HealthCheck procedure codes.

APPENDIX 18a
SCREENING PROCEDURE CODES
WITH ALLOWABLE CLAIM SORT INDICATORS AND MODIFIERS
FOR CLAIMS RECEIVED BY THE FISCAL AGENT DURING THE TRANSITION PERIOD
(FROM 2/15/95 THROUGH 6/30/95)

H" CLAIM SORT INDICATOR

| Procedure Code | Description | POS | TOS | Claim Sort | Modifiers |
|----------------|---|-------|-----|------------|---------------------------------|
| W7000 | Comprehensive Screen | 0,2-4 | 1 | H | 01-07, 09-12, 14-20 |
| W7002 | Vision Test | 0,2-4 | 1 | H | 01-03, 05-06, 09-10, 12, 19-20 |
| W7003 | Hearing Test | 0,2-4 | 1 | H | 01-03, 06-07, 10, 12, 15, 19-20 |
| W7009 | Oral Assessment | 0,2-4 | 1 | H | 01-04, 06, 12, 14, 19-20 |
| W7010 | Pelvic Exam | 0,2-4 | 1 | H | 01-03, 06, 16-17 |
| W7013 | Interperiodic; Brief | 0,2-4 | 1 | H | 01-07, 09-12, 14-20 |
| W7015 | Interperiodic; Intermediate | 0,2-4 | 1 | H | 01-07, 09-12, 14-20 |
| W7016 | Interperiodic; Extended | 0,2-4 | 1 | H | 01-07, 09-12, 14-20 |
| W7017 | Educational Visit, Lead Poisoning | 0,3,4 | 1 | P | None |
| W7083 | Environmental Lead Inspection (initial) | 4 | 9 | P | None |
| W7084 | Environmental Lead Inspection (follow-up) | 4 | 9 | P | None |

OR
"P" CLAIM SORT INDICATOR

| Procedure Code | Description | POS | TOS | Claim Sort | Modifiers |
|----------------|---|-------|-----|------------|-----------------------|
| 99381-5 | Initial Evaluations | 0,3,4 | 1 | P | MR, VH, NO/HA, HB, HC |
| 99391-5 | Periodic Evaluations | 0,3,4 | 1 | P | MR, VH, NO/HA, HB, HC |
| W7002 | Vision Test | 0,3,4 | 1 | P | None |
| W7003 | Hearing Test | 0,3,4 | 1 | P | None |
| W7009 | Oral Assessment | 0,3,4 | 1 | P | None |
| W7010 | Pelvic Exam | 0,3,4 | 1 | P | None |
| W7013 | Interperiodic; Brief | 0,3,4 | 1 | P | None |
| W7015 | Interperiodic; Intermediate | 0,3,4 | 1 | P | None |
| W7016 | Interperiodic; Extended | 0,3,4 | 1 | P | None |
| W7017 | Educational Visit, Lead Poisoning | 0,3,4 | 1 | P | None |
| W7083 | Environmental Lead Inspection (initial) | 4 | 9 | P | None |
| W7084 | Environmental Lead Inspection (follow-up) | 4 | 9 | P | None |

APPENDIX 18b
SCREENING PROCEDURE CODES
WITH ALLOWABLE CLAIM SORT INDICATORS AND MODIFIERS FOR
CLAIMS RECEIVED BY THE FISCAL AGENT
ON OR AFTER 7/1/95

| Procedure Code | Description | POS | TOS | Claim Sort | Modifiers |
|----------------|---|-------|-----|------------|--------------------------|
| 99381-5 | Initial Evaluations | 0,3,4 | 1 | P | MR, VH, NO or HA, HB, HC |
| 99391-5 | Periodic Evaluations | 0,3,4 | 1 | P | MR, VH, NO or HA, HB, HC |
| W7002 | Vision Test | 0,3,4 | 1 | P | None |
| W7003 | Hearing Test | 0,3,4 | 1 | P | None |
| W7009 | Oral Assessment | 0,3,4 | 1 | P | None |
| W7010 | Pelvic Exam | 0,3,4 | 1 | P | None |
| W7013 | Interperiodic, Brief | 0,3,4 | 1 | P | None |
| W7015 | Interperiodic, Intermediate | 0,3,4 | 1 | P | None |
| W7016 | Interperiodic, Extended | 0,3,4 | 1 | P | None |
| W7017 | Educational Visit, Lead Poisoning | 0,3,4 | 1 | P | None |
| W7083 | Environmental Lead Inspection (initial) | 4 | 9 | P | None |
| W7084 | Environmental Lead Inspection (follow-up) | 4 | 9 | P | None |

APPENDIX 19
EMC QUESTIONNAIRE

PAPERLESS CLAIMS REQUEST FORM

Please complete this form if you want additional information on electronic billing.

Name: _____

Address: _____

Medicaid Number: _____ Phone #: _____

Contact Person: _____

Type of Service(s) Provided: _____

Estimated Monthly Medicaid Claims Filed: _____

.....

1. Do you currently submit your Medicaid claims on paper? ☐ YES ☐ NO

2. Are your Medicaid claims computer generated on paper? ☐ YES ☐ NO

3. Do you use a billing service? ☐ YES ☐ NO

If the answer is YES to #2 or #3, please complete the following:

Name: _____ Contact: _____

Address: _____ Phone #: _____

4. Do you have an in-house computer system? ☐ YES ☐ NO

If YES, type of computer system:

a. Large main frame Manufacturer: _____

(e.g., IBM 360, Burroughs 3800) Model #: _____

b. Mini-Computer Manufacturer: _____

(e.g., IBM System 34, or 36 TI 990) Model #: _____

c. Micro-Computer Manufacturer: _____

(e.g., IBM PC, COMPAQ, TRS 1000) Model #: _____

5. Please send the paperless claims manual for:

☐ magnetic tape submission

☐ telephone transmission (EDS free software) ☐ 3-1/2" ☐ 5-1/4"

☐ telephone transmission (3780 protocol transmission)

Return To: EDS
Attn: EMC Department
6406 Bridge Road
Madison, WI 53784-0009

APPENDIX 20

State of Wisconsin
Department of Health and Social Services
Division of Health
DOH-1099 (Rev 10/92)

**MEDICAL ASSISTANCE VOLUME VACCINE PURCHASE PROGRAM
SHIPPING REPORT AND ORDER FORM**

| Medical Assistance Volume Vaccine Purchase Program Shipping Report and Order Form | | | | | | | |
|---|---------------|-----------------------|-------------|----------------------------------|----------------------------------|---|----------------------|
| Your shipment of vaccines is listed below. If you need to change your shipping information or if you need to order additional vaccines, use this form and return it to us. Complete instructions are on the reverse side of the form. If you have questions about this form, call the Immunization Program at (608)-267-5148. | | | | | | DIVISION OF HEALTH IMMUNIZATION PROGRAM P.O. BOX 309 MADISON WI 53701-0309 | |
| A. Shipping Information | | | | | | | |
| 1. Medical Assistance (MA) Provider Name | | | | | 2. M A Provider Number | | |
| 3. Contact Person and Telephone Number for Deliveries _____ 4. Shipping Address (include street address, city, state and zip code) _____ | | | | | | | |
| 5. Days and hours available to receive shipment: <div style="display: flex; justify-content: space-around;"> TUE WED THUR FRI </div> | | | | | | | |
| B. Vaccine(s) Shipment | | | | | | C. Vaccine(s) Order | |
| ** FY = July 1 - June 30 | | | | | | | |
| Vaccine Type | Unit | This Shipment (Units) | Lot Numbers | Total Units Shipped This F.Y. ** | Total Units Shipped Last F.Y. ** | | Order Amount (Units) |
| DTP | 15 doses/vial | | | | | 6. DTP | vials |
| DTaP | 10 doses/vial | | | | | 7. DTaP | vials |
| DT(Ped) | 10 doses/vial | | | | | 8. DT(Ped) | vials |
| Td(Adult) | 10 doses/vial | | | | | 9. Td(adult) | vials |
| MMR | 10 doses/box | | | | | 10. MMR | box |
| OPV | 10 doses/tray | | | | | 11. OPV | tray |
| IPV | 1 dose/vial | | | | | 12. IPV | vials |
| Hep. B | 1 ml/vial | | | | | 13. Hep. B | ml |
| Hib | 5 doses/vial | | | | | 14. Hib | vials |
| | | | | | | | |
| Shipment Date: 15. Check one box. (See instructions on reverse.) <input type="checkbox"/> If new provider, please check. <input type="checkbox"/> Other Instructions. | | | | | | | |
| 16. Signature of person completing form | | | | | 17. Date of Signature | | |

Medical Assistance Volume Vaccine Purchase Program Shipping Report and Order Form DOH-1099

This form is used for 3 purposes. Part A includes shipping information. Use Part A to provide current shipping instructions for the receipt of your vaccine shipments. Part B of the form will include information about the shipment when your vaccines are shipped to you. Use Part C of this form to order additional amounts of vaccines.

1. Medical Assistance Provider Name – Enter your clinic name, or if you are in individual practice, enter your name as recognized by EDS on the provider file.

2. Medical Assistance Provider Number – Enter your clinic billing number as recognized by EDS on the provider file. If you are in individual practice, enter your performing provider number.

3. Contact Person and Telephone Number for Deliveries
Enter the name and telephone number of the person who will handle vaccine ordering and deliveries. Be sure to include the area code with the telephone number.

4. Shipping Address – Enter the street address, city and state. Include a room number if appropriate. Do not use a box number. Most vaccines will be shipped by a delivery agency, such as UPS.

5. Days and office hours when available to receive shipment – Enter the office hours when someone will be available to receive shipments of vaccine. Because vaccines must be refrigerated, we cannot ship for a Monday delivery.

6-14. Vaccine(s) Order Amount – Enter the number of *units* for each vaccine; for Hepatitis B, enter the number of *milliliters*.

15. Check one box.

New provider. – If you are a new provider or one who has not received vaccine from this program before, check this box and enter your estimated three month need in items 6 - 14.

Other Instructions. – Use this box for any other action. Provide a short explanation.

16. Signature of person completing this form – Enter the signature of the person completing this form. If it is different from the contact person listed in item 3, include a printed version of the name.

17. Date of Completion – Enter the date when this form is completed and signed.

Shipping Report

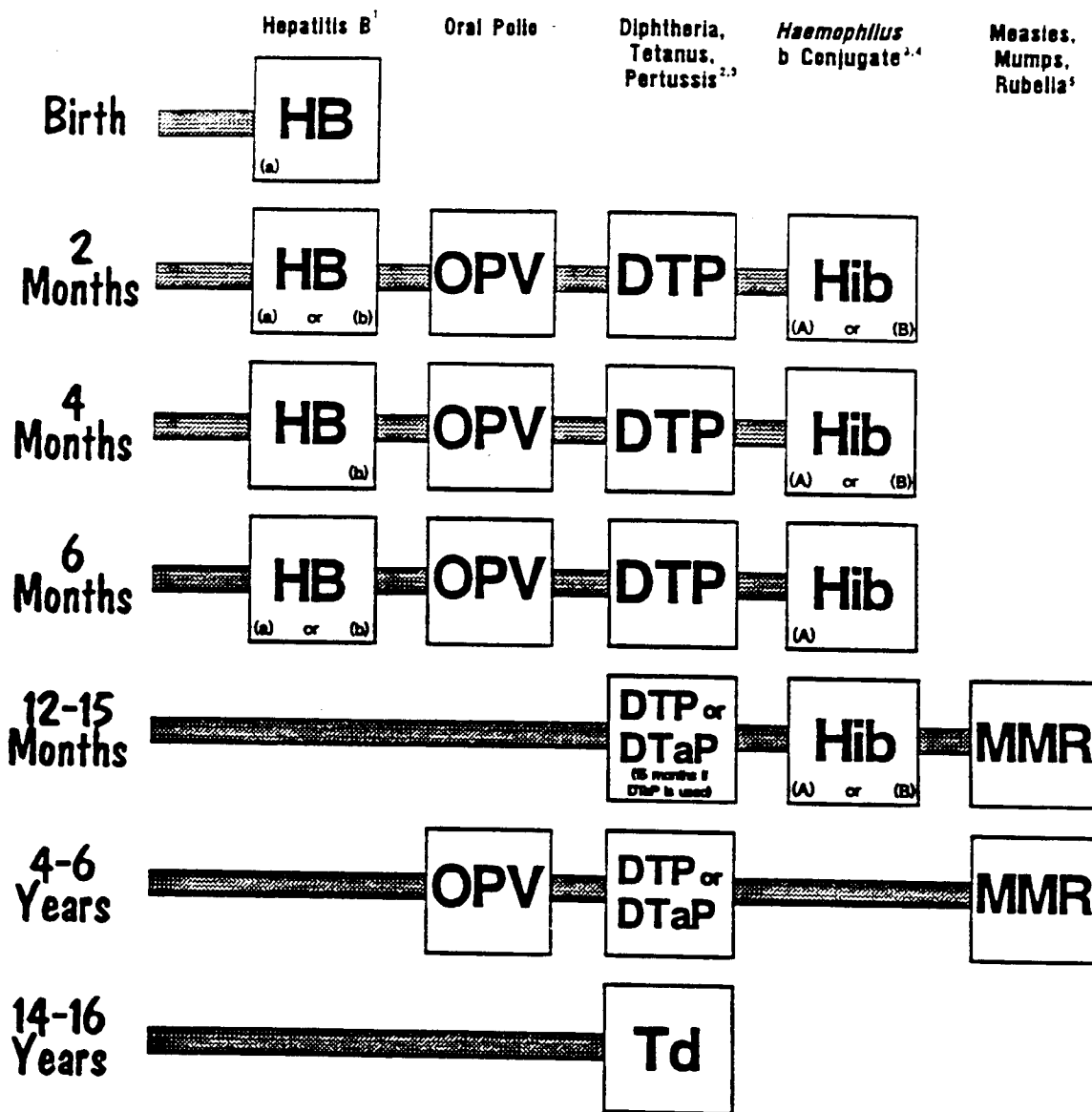
Part B of the form is completed when vaccines are shipped to you. This portion of the form is essentially a packing slip. The vaccines and their unit amounts are listed in columns one and two. The third column includes the number of units in this shipment (for Hepatitis B, number of milliliters). The fourth column lists the lot numbers of the vaccines in the current shipment. The fifth column is your total shipment through the date provided. The sixth column is the total units shipped to you in the previous fiscal year.

Use this form to change your shipping instructions or to order more vaccine.

APPENDIX 21
ACIP RECOMMENDED IMMUNIZATION SCHEDULE

ACIP Recommended Immunization Schedule

9/94



NOTE

- All recommended vaccines may be given simultaneously.
- These recommended ages are not absolute. For example, 2 months can be 6-10 weeks.

¹Hepatitis B vaccine may be given in either of 2 schedules:
(a) Birth, 1-2 Months, 6-18 Months
(b) 1-2 Months, 4 Months, 6-18 Months

²DTP preparation containing acellular pertussis vaccine (DTaP) is recommended for the 4th and 5th doses (for children 15 months of age or older), but whole-cell DTP may still be used if DTaP is not available.

³Combination DTP/Hib conjugate vaccine may be used when both shots are scheduled simultaneously.

⁴There are 2 schedules for Hib conjugate vaccines:
(A) HibOC (HibTITER™), PRP-T (ActHIB™), or DTP/HibOC (TETRAMUNE™); 2, 4, 6, & 12-15 Months
(B) PRP-OMP (PedvaxiHB®); 2, 4, & 12-15 Months

⁵The second dose of MMR may be administered at 11-13 years of age.

APPENDIX 22

ENVIRONMENTAL INSPECTION WORKSHEET

PA/EI

Environmental Inspection Information/Requirements: [Technical aspects of inspection: 1) Determine the most likely sources of high-dose exposure to lead; 2) Investigate the child's home, giving special attention to painted surfaces, dust, soil and water; 3) Advise parents about identified and potential sources of lead and ways to reduce exposure; 4) Notify the property owner immediately that a child residing on the property has lead poisoning; 5) Monitor the effectiveness and timeliness of abatement procedures closely; 6) Coordinate environmental activities with those of other public health and social management agencies.]

Reminder: This form is required when submitting a paper prior authorization request.

Provider Number: _____

Recipient Medicaid Number: _____

Procedure Code: W7083 (Initial Inspection) - press *917083

W7084 (Follow-up Inspection) - press *917084

Type of Service: 9

Diagnosis: 984

Place of Service: _____ (If the child's home, enter 4. If other, enter 0)

Anticipated Date of Service: _____ (Enter MMDDYY)

Quantity Requested: 1

PA Request Checklist

ALL information must be provided in order to be processed.

A) Indicate recipient's blood lead level: _____

Indicate the date(s) of testing (use MMDDYY numeric format): _____

B) Has inspection staff completed DHSS-approved lead inspection training?

1 - Yes 2 - No

An approved prior authorization request allows Wisconsin Medicaid payment for two services. An initial inspection (W7083) and one follow-up inspection (W7084). Where necessary, one Interperiodic visit for education related to lead poisoning may be billed. The code for this is W7017.

APPENDIX 23
WISCONSIN STAT PA INSTRUCTIONS TO OBTAIN PRIOR AUTHORIZATION
FOR ENVIRONMENTAL LEAD INSPECTIONS

The Wisconsin STAT PA system is an electronic prior authorization system that allows Medicaid certified HealthCheck providers to receive prior authorization electronically rather than by mail. STAT PA allows you to answer a series of questions and receive an immediate response of approval or denial of your prior authorization request.

Providers communicate with the STAT PA system by entering requested information on a touch-tone telephone keypad, a personal computer or verbally through a Help Desk.

The system is available from 8:00 a.m. to 9:00 p.m., Monday through Friday, excluding holidays. Providers must have their eight-digit WMAP provider number to access the system.

How to use STAT PA

1. Complete the Prior Authorization for Environmental Lead Inspection (PA/EI) worksheet. (This serves both as your documentation and worksheet for answering the questions on the STAT PA system.)
2. Select your mode of transmission (touch-tone phone, personal computer, help desk)

Touch-Tone Phone

If you want to use a touch-tone phone to submit a prior authorization call:

1. (800) 947-1197
or
(608) 221-2096

This connects you directly with the STAT PA system.

2. When the system answers, it will ask a series of questions that you answer by entering the information on the telephone keypad. Your completed worksheet gives you the information you need to answer these questions in the order they'll be asked. **NOTE: When using a touch-tone telephone, providers must always press the pound (#) sign to mark the end of the data just entered.**

3. Once all data has been entered, STAT PA begins to process the information and, in minutes, "speaks" back either the prior authorization number and the authorized level of service or a denial.

As providers become familiar with the system, they may enter information in the designated order without waiting for the "speaking" of the question to conclude. The system automatically proceeds to the next field when you do this.

Personal Computer

If you want to use a personal computer to submit a prior authorization :

1. Enter the prior authorization information into the STAT PA software provided FREE by EDS. This software may be obtained electronically through EDS's bulletin board system, EDS-EPIX. Please refer to Appendix 24 of this handbook for instructions on how to access the Bulletin Board. You may also call the Help Desk at (800) 947-1197 or (608) 221-2096 to request software.

The STAT PA software screens contain all the data fields needed to process the request. Please refer to the STAT PA User Manual for software instructions.

APPENDIX 23
WISCONSIN STAT PA INSTRUCTIONS TO OBTAIN PRIOR AUTHORIZATION
FOR ENVIRONMENTAL LEAD INSPECTIONS
(continued)

2. Once all data has been entered, transmit the electronic request to EDS by using a modem and telephone line as is done for electronic claims. For submissions, call:

(800) 947-4947

or

(608) 221-1233

This connects you directly with the STAT PA system.

STAT PA processes the information and, in minutes, generates an electronic confirmation transaction that displays directly on your personal computer screen. The transaction shows what you requested and what the system allowed, as well as the assigned prior authorization number, and grant and expiration dates.

Help Desk

Providers who do not have a touch-tone telephone or a personal computer should call the Help Desk. The Help Desk operator has the personal computer software to access STAT PA and will enter the required data for you. For the Help Desk, call:

(800) 947-1197

or

(608) 221-2096

Record your prior authorization number for use with claim submission:

- Regardless of the way you request prior authorization, you must retain the assigned prior authorization number for use in claim submission.
- Providers also receive, by mail, a confirmation notice indicating the assigned prior authorization number and the STAT PA decision. This confirmation notice should be kept as a permanent record of the transaction.

HELPFUL HINTS

- The provider is given three attempts at each field to correctly enter the requested data.
- Failure to enter any data within 1-1/2 minutes ends the connection.
- You are limited to 5 transactions per connection for telephone or Help Desk and 25 transactions per connection for computers.
- In the event the STAT PA system is unavailable before the inspection is made, you may request backdating of the prior authorization for up to four calendar days.
- The Help Desk is available to all STAT PA users. If you are experiencing difficulties with the system, please call the Help Desk.

APPENDIX 24 HOW TO ACCESS THE BULLETIN BOARD

EDS-EPIX (V 1.1)

Quick Guide To Obtaining WMAF STAT PA Information

This is a quick guide to retrieving WMAF STAT PA Information using *EDS-EPIX*. If you wish to receive the complete *EDS-EPIX* User Manual, please call EDS at (608) 221-4746, and ask for the EMC Department.

1. Before downloading, we recommend that you create a directory on your hard drive specifically for your STAT PA software. To do this, type the following command at the C:\ prompt:

MD STATPA <Enter>

2. Set up your communication software to dial *EDS-EPIX*. Along with the telephone number you may need to program your software to dial with the following settings:

| | | | |
|---------------|----------------|---------------------|----------------------|
| Phone Number: | (608) 221-8824 | Stop Bits: | 1 |
| Baud Rate: | 9600 (maximum) | Duplex: | Full |
| Parity: | None | Protocol: | XMODEM (recommended) |
| Data Bits: | 8 | Terminal Emulation: | ANSI |

3. Dial into *EDS-EPIX*. When you go through this initial logon, you will be asked your first and last names. If you wish, you may logon as follows:

| | |
|--------------------------|------|
| What is your first name? | STAT |
| What is your last name? | PA |
| What is your password? | WMAF |

4. Select option "T" (Transfer Protocol) from the main menu. Next, select the protocol you wish to use for your download. We recommend that you select Xmodem/CRC as your protocol.
5. Select option "D" (Download a File) from the main menu and type the file name STATSOFT.EXE. Next, tell your communications software package to "Receive a File". If you are unsure of how to do this, follow the download instructions in the user manual for your communications software package. Your communications software will probably ask you for a transfer protocol (choose XMODEM), and a file name. When you type in the name of the file, please include the directory path you created above (e.g. C:\STATPA\STATSOFT.EXE). If you fail to specify the directory path with the file name, the file will be downloaded into the default download directory for your communications software. The download will take from 15-35 minutes depending on the speed of your modem and the clarity of your telephone line.
6. When you have downloaded your file, select "G" (Goodbye) to end your *EDS-EPIX* session, quit your communication software, and return to DOS.
7. Go to the STATPA subdirectory and look for your download file. It should be listed when you list the directory. If the download file is in the directory, you will need to decompress the file*. At the DOS command prompt, type the name of the download file without the ".EXE" extension:

STATSOFT <Enter>

* Note: If you did not download the STATSOFT.EXE file to the STATPA directory, copy the file to your STATPA directory before proceeding. To do this, go to the subdirectory where the file was downloaded, and type the following command:

COPY STATSOFT.EXE C:\STATPA <Enter>

8. This will extract your STAT PA information. The files with the .DOC extension are your manuals. These files are ASCII DOS text files. To print these files, use the DOS Print command: PRINT [filename]. The file will be printed on the print device you specify.